S

408-924-2250 UNIVERSITY PERSONNEL

SCHEDULE OF 2022 PAY PERIODS, HOLIDAYS, AND PAYDAYS					
PAY PERIOD	INCLUSIVE DATES	HOURLY STUDENT TIME ENTRY DEADLINE	2022 PAYDAYS ¹		
January	Jan 01 – Jan 31	Jan 31	Tuesday	Feb 15	
February	Feb 01- Mar 01	Mar 01	Tuesday	Mar 15	
March	Mar 02 – Mar 31	Mar 31	Friday	Apr 15	
April	Apr 01 – Apr 30	Apr 30	Monday	May 16	
Мау	May 01 - May 31	May 31	Wednesday	Jun 15	
June	Jun 01– Jun 30	Jun 30	Friday	Jul 15	
July	Jul 01 – Aug 01	Aug 01	Monday	Aug 15	
August	Aug 02 – Aug 31	Aug 31	Thursday	Sept 15	
September	Sep 01 – Sep 30	Sep 30	Friday	Oct 14	
October	Oct 01 – Oct 31	Oct 31	Tuesday	Nov 15	
November	Nov 01 - Nov 30	Nov 30	Thursday	Dec 15	
December	Dec 01 – Dec 31	Dec 31	Friday	Jan 13	

HOLIDAY	CAMPUS OPEN ²	HOLIDAY OBSERVED	
Lincoln's Birthday	February 11, 2022	November 25, 2022	
Washington's Birthday	February 21, 2022	December 27, 2022	
Admission Day	September 08, 2022	December 28, 2022	
Columbus Day	October 10, 2022	December 29, 2022	

Students must enter all hours by midnight on the last day of the pay period.

 ¹ Check with your department for specific disbursement procedures.
² Observance of the holidays listed will change from the official date under "Campus Open" to the date shown under "Holiday Observed."