## **Logging In**

## 1. Log in through <a href="https://one.sisu.edu/">https://one.sisu.edu/</a> and select "eFaculty"

SAN JOSÉ STATE UNIVERSITY					
🗩 one.SJSU	What would you like to do?				
Spartan App Portal	Browse Categories +				
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2. You will be directed to eFaculty's homepage and you will see "My Tasks"

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Home Your Packets Faculty180 Announcements & Help Profile	My Tasks 1 Unread Tasks	O Read Tasks
Activities Evaluations Forms & Reports Vitas & Biosketches	Title Cilck here to review and update your Activities for Fail 2018 - Summer 2019 Activity Input   2019-08-01 12:00 am - Ongoing	Due Date
Cases 0 0 2020 Interfolio, Inc. Program Policies	Add Activity Select from the dropdown list to create a record of your professional activities. Select	Import Records Import records of your scholarly contributions and creative productions from academic sources. Import

3. You can also log in by visiting <u>https://home.interfolio.com/</u> and selecting "Partner Institution.

1 interfolio		
	Sign In	/
	Sign in with email	Or sign in with:
	Email *	Partner Institution
	Enter Email	
	Password *	G Google
	Enter Password	
	Sign In	
	Forgot your password?	
	Don't have an account?	
	Use Interfolio's suites of services to simplify your academic life. Create an account	

4. Enter "San José State University" and the option will appear. Select "Sign In"

Sign in through your institution	
If your institution has partnered with Interfolio to provide Single Sign-On, search for your institution name in the box below.	Don't have an account? Sign up now. Use Interfolio's suite of services to simplify your academ life.
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San José State University	

5. Enter your SJSU Credentials

SJSU SAN JOSÉ STATE UNIVERSITY	
Sign In	
JSU ID Number #########	
Please enter a username	
assword	
JSUOne Password	
Remember me	
Sign In	
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6. You will then be directed to the eFaculty's home page you will see "My Tasks"

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Home Your Packets Faculity180 Announcements & Help Profile	My Tasks (1) Unread Tasks	Search O Read Tasks
Activities Evaluations Forms & Reports Vitas & Biosketches	Title Click here to review and update your Activities for Fall 2018 - Summer 2019 Activity Input (2019-08-01 12:00 am - Ongoing	Due Date
Review, Promotion and Tenure Cases	Add Activity Select from the dropdown list to create a record of your professional activities.	Import Records
© 2020 Interfolo, Inc. Program Policies	Select v Go	Import