

**Executive Committee Minutes**  
**February 20, 2023**  
**12 - 1:30 p.m. via Zoom**

Present: Alison McKee (Chair), Nina Chuang, Karthika Sasikumar, Cynthia Teniente-Matson, Vincent Del Casino, Charlie Faas, Patrick Day, Patience Bryant, Reiko Kataoka, Julia Curry, Priya Raman, Hiu-Yung Wong, Laura Sullivan-Green, Tabitha Hart

Absent: Rachael French

Recorder: Reiko Kataoka (AVC)

1. Approval of the Agenda

The committee approved the consent agenda: Executive Committee Agenda of February 20, 2023, Consent Calendar of February 20, 2023, and Senate Appointment Calendar for 2023. (13-0-0)

2. Chairs Announcements

Chair McKee thanked the co-organizers of the Senate Retreat Vice Chair Sasikumar and the O&G Chair Hart for a successful retreat with robust discussions.

Chair McKee congratulated Senate Administrator Eva Joice for the Distinguished Service Award for 2022-2023, which will be presented at the 55<sup>th</sup> Annual Staff Service Celebration on Thursday, March 2 at the Student Union BallRoom.

The campus visit of Cozen O'Connor's representative, Maureen Holland, will be on Wednesday and Thursday of this week. A campus-wide announcement was made. Chair McKee will meet her on Wednesday at 8 am.

3. Update from the President

The president is having an ongoing conversation on enrollment management and strategy. Her other activities have included the following:

- Attended the event at the Oak Grove High School's grand opening of the Healthy Development Community Clinic.
- Met the Consulate General with the provost Del Casino to discuss how to collaborate as partners.
- Participated in Chancellor's Leadership. Key topics included enrollment and Chancellor search. On the enrollment the role of messaging was discussed.

- Participated in Joint Venture Silicon Valley. One theme was community engagement. Edwin Tan was asked to invite the director Russell Hancock for a presentation for interested campus members.

Q&A (C = Comment)

[Q]: The recent ASCSU update shared by Senator Curry includes an item about how the policies passed by the Senate would be handled by each president. ASCSU's recommendations are to respond within 60 calendar days and provide rationales if the policy is vetoed by the president. Our constitution is vague on these. Will you work with O&G to make our policies more precise?

[A] President: 60 days is reasonable. I'll be happy to have more conversations with the group.

[Q]: Campus climate is listed as a "Recommendation" (or to-do) item in the WASC Team Report. In your vision, what would be some key components of a positive campus climate?

[A] President: Within my strategic recalibration, we are revising mission, vision, and values. Setting a standard set of values that drive behaviors is one thing. There would be common practices that lead to restoration of trust. It would also include equity, inclusion, and respect that go to shared values. Another element is safety.

#### 4. Policy Committee Updates:

##### a. From Professional Standards (PS):

[Senator Rachael French] No report, not present

##### b. From Organization and Government Committee (O&G):

[Senator Tabitha Hart] – There are two updates:

1. O&G drafted a resolution on Faculty Athletic Representative (FAR) to be presented as the first reading at the next Senate meeting. There was a policy passed in 2016 that limits the term of the FAR to five years. O&G's policy recommendation is to remove this term limit.
2. On the staff representation, based on the data collected in the last Senate Retreat, my assessment is that the best way forward would be to convene a special committee by resolution from the Executive Committee.

Q&A (Q = Question; C = Comment)

[C]: Chair McKee described the previous discussion at the Executive Committee meeting for context.

[Q]: Chair McKee: There were multiple referrals on this topic. Could you also explain the third referral that came on January 11<sup>th</sup>?

[A]: The third referral requests the Constitution be amended so as to give the term "Faculty" a more expansive definition.

[Q]: Is O&G working on that referral?

[A]: O&G discussed it. While O&G is enthusiastic about staff representation, the specific strategy of re-defining the term was not favored. The preferred strategy is to maintain the ratio and add more seats.

[Q]: Provost Del Casino: Currently staff seats are only for SSP III and IV. I appreciate the special committee but it will take time. Adjusting who can run for general election seats could be a good step forward. Does O&G consider it along with the special commission?

[A]: If we expand the eligibility, it could create more competition for the seat. That's why keeping the eligibility the same and increasing the number of seats would be better.

[C] Chair McKee: For clarification, a resolution does not have to reproduce exactly what a referral requests. The issues of staff representation and senate expansion are important. I know that those who have brought those referrals forward are waiting to see some movement by the Senate. I can't dictate the decisions of committees, nor would it be appropriate for me to do so, but these items have been in various committees for two years now. There needs to be public debate in and by the full Senate, regardless of outcomes, and I'd like to see that happen before the end of this semester. I think this is critical.

[C]: Provost Del Casino The value of opening up outweighs the risk, I believe. It would be a mistake to spend another semester or a year without taking any step forward.

[Q]: What is the timeline? When would the new resolution be presented?

[A]: In my view, a special committee is best handled by this Executive Committee. For this, I don't control the timeline, but a resolution on the special committee could be drafted this semester.

[Q]: Would there be any update made at the next Senate meeting?

[C]: Chair McKee I will provide an update, pending the outcome of our discussion today..

[C]: Even if a referral was sent to O&G, anybody can write a resolution. Another comment is that any Constitutional amendment requires, in addition to the vote of the Senate, majority vote of the faculty of SJSU and the approval of the president. Since this is a Constitutional amendment, the president's opinion will be a determiner.

[Q]: Was there any consensus at the end of the retreat?

[A]: There were four strategies discussed at the retreat. My preliminary analysis suggests that the special committee strategy was preferred, for the reason that it distributes the responsibility to the Executive Committee.

[Q]: Chair McKee: Chair Hart, will you be able to draft a resolution?

[C]: A special committee should be our resolution.

[C]: Discussion in the retreat is not binding. Also, any senator or a group of senators can present any resolution on the floor.

[C]; Chair McKee: A resolution to form a special committee around the issue of Senate expansion does not preclude other resolutions. However, I would like to see some definitive forward movement here for public debate in front of the Senate.

- Action Item: It was decided that Senators Hart, Curry, and Vice Chair Sasikumar will take the lead on drafting a resolution to form a special committee to come from the Senate Executive Committee. This resolution will follow the normal procedure for any policy recommendation made by a committee (in this case, the Executive Committee): i.e. the committee members will participate in drafting and revising it, will vote on it, and if it passes, will present it to the Senate for discussion, deliberation, and a vote.

[C]: Chair McKee: I would like something to be presented to the full Senate by our March meeting or, at the latest, in April.

c. From Curriculum & Research (C&R)

[Chair Hiu-Yung Wong] – There are two updates:

1. C&R finalized the amendment of S19-3 that would eliminate WST. It will be presented as a final reading.
2. C&R is also working on streamlining the curriculum approval process and reviewing a new ISE concentration.

There were no questions.

d. From Instruction and Student Affairs (I&SA):

[Senator Laura Sullivan-Green]

1. I&SA aims to revise S16-16, regarding GPA calculation for undergraduate and graduate students.
2. The committee will also start sub-committee work on key referrals regarding scheduling, student advising, course offerings, etc.
3. The committee has a new time-sensitive referral on advanced registration policy. It is important to accommodate student parents, implemented by July.

There were no questions.

## 5. University Updates

### a. Update from AS President

[AS President Chuang]

President Chang thanked the committee for its support for the Day of Remembrance event. The guests included former Congressman Mike Honda, Councilmember Rosemary Kamei, and Shirley Kuramoto as well as New Gen panelists Kayla Le, Dominique Tresler, Jaria Jaug, and Ariana Shah.

A couple of key topics at recent CSSA meetings are:

1. dining issues across CSU campuses: decrease requirements such as income requirements.
2. including students in policy development: working more with administration.

Student Trustee application and timeline is underway. Other current topics include mid-year evaluation, preparing for the Cozen O'Connor visit, Chancellor search etc.

There were no questions.

### b. Update from Interim Diversity Officer Patience

The Spring InterGroup Dialogue (IGD) series is starting next month. Interested members can sign up now. Officer Bryant is having meetings with Cabinet members and other affinity groups such as the Jewish Faculty and Staff Association, the Black Faculty and Staff Association, and the Native American and Indigenous Student group.

There will be a survey study and we are working on an IRB approval. The results will be shared with the Senate Exec. committee.

There were no questions.

c. Update from the Provost  
[Provost Del Casino]

Census is due today. We lost some enrollment last week. Division goal was 26,291 FTES. We are at 99.2% of that goal. The budget book was 27,500 FTES, so \$4.2 million will go back to the central administration. Four colleges are under-enrolled and four are over-enrolled, leading to enrollment redistribution next year.

A summary of T/TT hiring was in. 300 T/TT searches were authorized for the past four years. There were 246 searches in the past three years and 180 successful hires. There was attrition; we lost 176 faculty. Of them, 51% were in the category of FERP finishing their cycle or retiring. The next category was resignation (24%).

Q&A (Q = Question; C = Comment)

[Q]: (1) May we ask which college had the most difficulty and the reason? (2) Do we lose faculty to other universities and industry?

[A]: ((2) We haven't had an exit interview, so there is no data. Anecdotally it's yes for both. They went to top-level institutions.

[C]: It's concerning that, due to the loss of faculty, students lose opportunities such as mentorship and classes were dropped. We need to continue collaboration in finding ways to keep faculty and student support.

[A]: There has actually been an increase in T/TT faculty in past years. SJSU has hired more faculty than other CSU campuses. Another point is lecturer faculty who are the other 1400 faculty teaching here. We have to think about how to invest in that group with more full-time positions.

d. Update from Statewide Senate  
[Senator Curry]:

Some important questions asked in ASCSU are as follows:

1. Whether there are term-limits for ASCSU senators.
2. Whether lecturers can serve as ASCSU senators.
3. Regarding the memo from EVC Alva on the policy (EO 0803) on the change in immunization requirement: the memo will be shared with the Executive Committee members.

There were no questions.

e. Update from Vice President of Finance

[VP Faas]

A campus email was sent out on the vandalism of the Victory Salute statue of Tommie Smith and John Carlos that occurred on Saturday. University Police responded quickly, and the suspect was arrested and put in jail. FD&O cleaned the area. Such incidents are not tolerated.

There were no questions.

f. Update from Vice President of Student Affairs

[VP Day]:

We are at 99.9% of California FTES targets. Head count is up and AUL is decreased.

This weekend will be a Super Sunday. CSU will go to churches to talk about CSU. We will go to different denominations, and the president will join us too.

COVID is dealt with separately from the ASCSU's EO. Vaccination was moved from Requirement to Recommendations, except for Hepatitis (required by the State law).

We had Spring Formal. 600 students came. It was fun and engaging.

[Q]: At the Undocu Spartan Center, I learned that the Director Ana Navarrete has been on leave since December. How have students been served since then?

[A]: We have a temporary person supporting students in this interim period.

6. Adjournment

The meeting adjourned at 1:30 p.m.

The minutes were edited by Chair McKee on February 25, 2023.

The minutes were approved by the Executive Committee on March 6, 2023.