



**SAN JOSÉ STATE
UNIVERSITY**

Academic Senate Office
Clark 500, 0024

GENERAL ELECTIONS
2024 Calendar

Timeline	Election Events
Monday, January 22	Cover letter with instructions and petitions sent to all faculty. Senate Administrator prepares and Senate Chair distributes petitions. Senate Administrator notifies Senators with expiring terms.
Friday, February 16	Nominating petitions due in Senate Office (Clark 500).
Monday - Friday February 19 – February 23	Senate Administrator and the AVC verify signatures and the Senate Administrator prepares online ballots.
Monday, February 26	Ballot links are prepared by Senate Administrator and sent to faculty by Senate Administrator.
Friday, March 8	Voting deadline 5 p.m.
Monday - Wednesday March 11 – March 13	Senate Administrator verifies faculty and appointment times for faculty that vote with College Deans’ Offices.
Thursday - Friday March 14 – March 15	Final ballot count by the Senate Administrator and AVC. (Note: If the AVC or Senate Chair are running in any of the elections, they will not be a part of that election).
Monday, March 18	Results reported to Academic Senate.

Approved: October 5, 2023
Committee on Committees

Approved: October 9, 2023
Executive Committee

Approved: December 4, 2023
Academic Senate