

San Jose State University Research Foundation

DATE: November 18th, 2024
TO: SJSU Research Foundation Employees
FROM: Ranjit Kaur, Director, Human Resources
SUBJECT: **2025 HOLIDAY SCHEDULE**

This is the official holiday calendar for the San José State University Research Foundation for 2025. Please refer to the Employee Handbook for holiday pay eligibility requirements.

<u>DATE</u>	<u>DAY</u>	<u>HOLIDAY</u>
January 1	Wednesday	2025 New Year's Day
January 20	Monday	Martin Luther King, Jr. Day
March 31	Monday	Cesar Chavez Day Observed
May 26	Monday	Memorial Day
June 19	Thursday	Juneteenth
July 4	Friday	Independence Day
September 1	Monday	Labor Day
November 11	Tuesday	Veterans Day
November 27	Thursday	Thanksgiving Day
November 28	Friday	Foundation Holiday
December 25	Thursday	Christmas Day
December 26	Friday	Foundation Holiday
December 29	Monday	Foundation Holiday
December 30	Tuesday	Foundation Holiday
December 31	Wednesday	Central Office Closure Day*
January 1	Thursday	2026 New Year's Day

*The Central Office is located at 210 North 4th Street. Central Office services will be closed for business during designated closure days. Designated 'Central Office Closure' days are **not** paid holidays. A benefited employee who does not work and wishes to receive pay for a 'Central Office Closure' day must use vacation hours.