

Dear Student,

Here is the instruction for the **California Non-Resident Tuition Exemption** (California law passed as "AB 540").

Please go to [CSU Non-Resident Tuition Exemption page](#) to find out more information about this exemption and obtain the **AB 540 affidavit**. Please complete the following two steps:

1. Be sure that SJSU has received **an official copy of your final transcript(s)**.
 - a. If you have already submitted your final official transcript(s), please write **"final transcript submitted"** across the top of the affidavit.
 - b. If you have not submitted your official transcript(s) yet, please have your high school and/or community colleges submit them by one of the following methods:
 1. Email to etranscript@sjsu.edu (Preferred method)
 2. Mail to:
San Jose State University
OFFICE OF THE REGISTRAR
Attn: Residency Coordinator
One Washington Square
San José, CA 95192-0009

2. Please submit the completed **AB 540 affidavit** (by one of the options below):
 - a. Email the affidavit to the Residency Coordinator Sophie Lanh at sophie.lanh@sjsu.edu
 - b. Or Email the affidavit to records-regist@sjsu.edu.

If you are filing a CA Dream Act Application (CADAA) for financial aid consideration, the AB 540 affidavit is already included in the application. However, if you are not filing a CADAA and wish to be considered for the AB 540 Exemption, you must submit [a California Non-Resident Tuition Exemption Request Form](#).

The final deadline to submit this affidavit is by the last day of the semester. Should you have any questions regarding this non-resident tuition exemption, you may contact the residency coordinator or send your questions to registrar@sjsu.edu.

Sincerely,

Office of the Registrar

San Jose State University