## SAN JOSÉ STATE UNIVERSITY

## Academic Affairs Division Budget Allocations

Fiscal Year 2017-18


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## Abbreviations

## Unit Names

| AAD | Academic Affairs Division |
| :--- | :--- |
| APB | Office of Academic Planning and Budgets |
| AS | Academic Senate |
| ASA | College of Applied Sciences and Arts |
| BUS | Lucas College and Graduate School of Business |
| CFD | Center for Faculty Development |
| CIES | College of International and Extended Studies |
| DW | Division-Wide |
| EDUC | Connie L. Lurie College of Education |
| ENGR | Charles W. Davidson College of Engineering |
| GUP | Office of Graduate and Undergraduate Programs |
| HA | College of Humanities and the Arts |
| IEA | Office of Institutional Effectiveness and Analytics |
| LIBR | University Library |
| OR | Office of Research |
| PRVST | Office of the Provost |
| SCI | College of Science |
| SFS | Office of Student and Faculty Success |
| SSCI | College of Social Sciences |

## General Terms

| AUL | Average Unit Load |
| :--- | :--- |
| AY | Academic Year |
| CERF | Continuing Education Revenue Fund |
| CFA | California Faculty Association |
| CSU | California State University |
| CSUEU | California State University Employees Union |
| EdD | Doctor of Education |
| FTES | Full-Time Equivalent Students |
| FY | Fiscal Year |
| GSI | General Salary Increase |
| HEPI | Higher Education Price Index |
| HFR | High Failure Rate |
| ICLM | Induced Course Load Matrix |
| IRA | Instructionally-Related Activities |
| ISSSSC | Institute for the Study of Sport, Society and Social Change |
| OE\&E | Operating Expenses \& Equipment |
| OP FUND | California State University Operating Fund |
| RSCA | Research, Scholarship, and Creative Activity |
| SOTES | Student Opinion of Teacher Effectiveness |
| SSETF | Student Success, Excellence and Technology Fee |
| UAW | United Auto Workers |
| WASC | Western Association of Schools and Colleges |



## Section 1

## Introduction

## Academic Affairs Budget

This document describes the major resources that support the Academic Affairs Division (AAD), and their distribution across the division's units. Major fund sources include funds allocated by the university (Operating Fund, Student Success, Excellence \& Technology Fee (SSETF) Funds, and the Lottery Fund, as well as revenues generated through self-supporting programs (Special Session, Summer and Winter Intersession, and Open University).

The California State University Operating Fund remains the primary source of support for the university and AAD. It includes state funding appropriation and student fees collected locally by the campus (e.g., tuition fees, non-resident fees, application fees). The next largest source of support is the Continuing Education Revenue Fund (CERF), followed by Student Success, Excellence \& Technology Fee, and lastly, Lottery Funds.

The division's total budget, including both base and one-time funds, is $\$ 211.7$ million (see Table 1-6 for details).

Figure 1
Fund Sources for Academic Affairs 2017-18 Budget (\$211.7M)


Excluding one-time funds, AAD's base budget totals $\$ 154.3$ million, compared to $\$ 156.9$ million last year - a $1.7 \%$ reduction contributed by organizational changes. On a per-student basis, funding decreased from $\$ 6,261$ to $\$ 6,135$ due to fluctuations in enrollment.

Table 1-1
Academic Affairs 2017-18 Base Budget Compared to 2016-17

|  |  | Percent <br> Funds |  |
| :--- | ---: | ---: | ---: |
| Operating Fund | 2016-17 | $2017-18$ | Change |
| Continuing Education Revenue Fund (division's allocation) | 3.1 M | $\$ 140.1 \mathrm{M}$ | $-2.8 \%$ |
| Student Success, Excellence \& Technology Fee | 3.8 M | $3.6 \%$ |  |
| Lottery | 7.3 M | 8.5 M | $17.3 \%$ |
| Total Base Budget | 1.9 M | 1.9 M | - |
| Division Target FTES | $\$ 156.9 \mathrm{M}$ | $\$ 154.3 \mathrm{M}$ | $-1.7 \%$ |
| Dollar per FTES | 25,061 | 25,157 | $0.4 \%$ |

## Highlights of the 2017-18 Budget

## SJSU Enrollment Plan

The division budget is based on 25,575 total FTES in 2017-18. As with last year, FTES are distributed across colleges using the Induced Course Load Matrix (ICLM) model, which predicts enrollments for each college based on historical course-taking patterns. Table 1-2 shows the target FTES distribution by college.

The campus continues to operate under a "No Limits" enrollment plan. The plan empowers colleges to expand enrollment opportunities that maximize student success and timely progress to graduation. With the historic record of incoming cohorts of new frosh and transfer students, the campus is committed to support efforts made to open up sections to accommodate the higher FTES yield; however, this will be recognized as one-time funding in 2017-18 and absorbed partially as base funding in the ICLM modeling for the 2018-19 year.

Table 1-2
2017-18 College Target and Goal FTES Distribution

|  |  |  |  |
| :--- | :---: | :---: | :---: |
| College | Target FTES | Goal FTES | Total |
| Applied Sciences \& Arts | 3,764 | 144 | 3,908 |
| Business | 2,925 | 72 | 2,997 |
| Education | 1,409 | 108 | 1,517 |
| Engineering | 3,624 | 2 | 3,626 |
| Humanities \& the Arts | 4,597 | 38 | 4,635 |
| Science | 4,077 | 173 | 4,250 |
| Social Sciences | 4,515 | 127 | 4,642 |
| Total | $\mathbf{2 4 , 9 1 1}$ | $\mathbf{6 6 4}$ | $\mathbf{2 5 , 5 7 5}$ |

As with last year, there will be no downward adjustment to 2017-18 resources if a college falls short of their target. Additional enrollment funding support will be provided in spring at the goal rate of $\$ 2,600$ per FTES to the colleges for expanding capacity to accommodate the large incoming student cohorts beyond their enrollment targets.

## Student Success

Student Success remains a top priority of the division. Investments are made to expand efforts in Four Pillars of Student Success: College Readiness, Advising, Student Engagement, and Clearing Bottlenecks. The university and division continue to devote resources to advance the Graduation Initiative 2025 commitments.

Figure 2
Student Success Base versus One-Time Funding


Efforts are being made to improve the staff advisor to student ratio. In 2016-17, 20 additional staff advisor positions were added, bringing the ratio down to 1:857. With the strong support from the President's Cabinet, the division aims to recruit for another 10 positions this year to strengthen access to quality advising service for all of our students.

Figure 3
Staff Advisor to Student Ratio


As a part of the advising infrastructure upgrade, ongoing support is provided to the implementation of the A-G Degree Audit program and Student Success Systems. The "Finish in 4" and "Take 2"
campaigns received a second year of funding to promote a culture of 4-year graduation for frosh and 2-year graduation for transfer students.

To support key focal areas of Graduation Initiative 2025, the CSU allocated one-time resources for strategic priorities. One of which is the restructuring of academic preparation in English and mathematics. The goal is to engage faculty in innovation and instructional improvement, curricular redesign, and student support related to instruction in English and mathematics.

This year, a variety of student success projects are funded in SSETF. Some notable projects are writing support and improvement, math tutoring, and the creation of junior cohort groups that will receive targeted support from faculty and peer mentors. All of which are efforts made to further improve the graduation timelines and student campus experience.

Table 1-3
Student Success Investment by Fund

| Initiatives and Projects | Operating Fund SJSU | Operating Fund Division | SSETF <br> Student <br> Success | Total |
| :---: | :---: | :---: | :---: | :---: |
| Academic Advisors | \$ 1,155,000 | \$ 450,000 | \$ 640,000 | \$ 2,245,000 |
| International Student Support | 150,000 |  |  | 150,000 |
| Admission to Graduation Initiative | 248,000 |  |  | 248,000 |
| Support for Students in HFR Courses |  | 80,000 | 378,000 | 458,000 |
| Student Data Warehouse |  | 243,000 |  | 243,000 |
| Late Night Tutoring in the Library |  |  | 322,000 | 322,000 |
| Total - Advising | \$ 1,553,000 | \$ 773,000 | \$ 1,340,000 | \$3,666,000 |
|  |  |  |  |  |
| Stretch English and Developmental Writing | \$ 67,000 |  |  | \$ 67,000 |
| Integrated Writing Support |  |  | 250,000 | 250,000 |
| Developmental Math / Math Tutoring |  |  | 460,000 | 460,000 |
| Math / English Restructure (CSU Allocation) | 140,000 |  |  | 140,000 |
| Total - College Readiness | \$ 207,000 |  | \$ 710,000 | \$ 917,000 |
|  |  |  |  |  |
| Junior Cohort Experience |  |  | \$ 360,000 | \$ 360,000 |
| Graduate Student Writing Support |  | 65,000 |  | 65,000 |
| Teaching and Learning Software |  | 8,000 | 186,000 | 194,000 |
| Laptop \& Equipment Vending Machine |  |  | 170,000 | 170,000 |
| Total - Student Success |  | \$ 73,000 | \$ 716,000 | \$ 789,000 |
|  |  |  |  |  |
| Total Student Success Funding | \$ 1,760,000 | \$ 846,000 | \$ 2,766,000 | \$ 5,372,000 |

## Tenure Density

The division remains committed to improving tenure-density by hiring new tenure-track and tenured faculty. Fall 2016 tenure density increased roughly $1 \%$ over fall 2015, moving from $53.6 \%$ to $54.4 \%$. To continue the momentum, the division approved 63 faculty searches for 2018-19 appointment. Along with these recently approved searches, the division has added a total of 188 tenure-track and tenured
positions since 2015-16, averaging a net increase of 20 faculty lines, roughly a $12 \%$ growth, per year. Table 1-4 summarizes the approved searches by college.

Table 1-4
2017-18 Approved Tenure Track Faculty Searches

| Unit | New <br> Searches | Continuing <br> Searches | Total |
| :--- | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 9 | 1 | 10 |
| Lucas College and Graduate School of Business | 3 | 2 | 5 |
| Connie L. Lurie College of Education | 3 |  | 3 |
| Charles W. Davidson College of Engineering | 9 | 1 | 10 |
| College of Humanities \& the Arts | 10 | 1 | 11 |
| College of Science | 12 |  | 12 |
| College of Social Sciences | 8 |  | 8 |
| University Library | 4 |  | 4 |
| Total | 58 | $\mathbf{5}$ | $\mathbf{6 3}$ |

## Organizational Changes

Student Academic Success Services was expanded to include faculty services. The new unit, Student and Faculty Success, has incorporated units that were previously in Graduate and Undergraduate Programs-Center for Community Learning \& Leadership, CommUniverCity, and Developmental Studies - as well as the Center for Faculty Development, which was formerly in Faculty Affairs.

To bring stronger synergy and cohesiveness to the personnel services provided to faculty and staff, Faculty Affairs and Human Resources have been unified under one umbrella-University Personnel. Information Technology Services, after a brief term with Academic Affairs, is now a division of its own. These transitional changes impacted the division's overall budget and are reflected in the organizational structure provided in the Appendix.

## New Budget Model for the University Library

This year, the University Library adopted a new budget model that closely aligns to that of the academic colleges. It aims to bring stability and address incremental costs as enrollment expands. To address the inflationary costs of library acquisitions, the University's acquisitions budget will be adjusted on an annual basis using the Higher Education Price Index (HEPI).

Table 1-6

## 2017-18 All Funds Budget Summary

|  | Op Fund | CERF | $\begin{aligned} & \text { SSETF } \\ & \text { IRA } \end{aligned}$ | SSETF <br> Student <br> Success | SSETF <br> Course <br> Support | Lottery | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 20,760,793 | 14,547,815 | 70,669 | 193,493 | 262,010 |  | 35,834,780 |
| Lucas College and Graduate School of Business | 14,082,642 | 2,494,149 |  | 131,583 | 608,268 |  | 17,316,642 |
| Connie L. Lurie College of Education | 12,308,251 | 707,841 |  |  | 2,745 |  | 13,018,837 |
| Charles W. Davidson College of Engineering | 21,622,549 | 4,049,539 |  | 221,536 | 321,713 |  | 26,215,337 |
| College of Humanities \& the Arts | 24,514,395 | 1,074,862 | 705,564 | 634,909 | 559,254 |  | 27,488,984 |
| College of Science | 25,148,640 | 2,475,225 |  | 173,825 | 490,324 |  | 28,288,014 |
| College of Social Sciences | 16,895,263 | 1,435,110 | 84,985 | 181,237 | 5,780 |  | 18,602,375 |
| Colleges Total | 135,332,533 | 26,784,541 | 861,218 | 1,536,583 | 2,250,094 | - | 166,764,969 |
| Academic Senate | 98,373 | 9,021 |  |  |  |  | 107,394 |
| Graduate \& Undergraduate Programs | 2,024,317 | 107,305 |  |  |  |  | 2,131,622 |
| International \& Extended Studies | 847,346 | 13,503,232 |  |  |  |  | 14,350,578 |
| Office of Research | 525,555 | 49,809 |  |  |  |  | 575,364 |
| Office of the Provost | 2,085,552 | 208,483 |  |  |  |  | 2,294,035 |
| Student \& Faculty Success | 2,031,911 | 719,293 | 17,650 | 3,770,510 |  |  | 6,539,364 |
| University Library | 5,587,876 | 764,595 | 901,956 | 492,000 |  | 1,900,000 | 9,646,427 |
| Academic Support Units Total | 13,200,930 | 15,361,738 | 919,606 | 4,262,510 | - | 1,900,000 | 35,644,784 |
|  |  |  |  |  |  |  |  |
| University Personnel * |  | 83,428 |  |  |  |  | 83,428 |
| Information Technology Services |  | 313,449 |  |  |  |  | 313,449 |
| Other Units Total | - | 396,877 | - | - | - | - | 396,877 |
|  |  |  |  |  |  |  |  |
| Division-Wide - Operations | 748,084 | 1,330,000 |  | 177,450 |  |  | 2,255,534 |
| Division-Wide - Holding [1] | 6,674,225 | $(992,902)$ | 832 | 587,000 | $(144,799)$ |  | 6,124,356 |
| Division-Wide Total | 7,422,309 | 337,098 | 832 | 764,450 | $(144,799)$ | - | 8,379,890 |
|  |  |  |  |  |  |  |  |
| Work Study | 531,896 |  |  |  |  |  | 531,896 |
|  |  |  |  |  |  |  |  |
| Division Total | \$ 156,487,668 | \$ 42,880,254 | \$ 1,781,656 | \$ 6,563,543 | \$ 2,105,295 | \$ 1,900,000 | \$ 211,718,416 |

Notes:
[1] Division-Wide Holding is a reserve of unallocated funds that has been earmarked for faculty assigned time, staff advisors, student success initiatives, and division-wide one-times.

Table 1-7
2017-18 All Funds Base Budget Summary



## Section 2

## Operating Fund

## Operating Fund

The division's Operating Fund base budget reduced by $2.8 \%$ over last year due to organizational changes (see page 6).

Table 2-1
Academic Affairs Division Base Changes

| Unit | 2016-17 Base Budget | Contractual Salary Increases | Enrollment Support | Staff <br> Advisors | Student <br> Success | Other Adjustments * | 2017-18 Base <br> Budget | \% $\triangle$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | \$ 18,457,688 | \$ 647,968 | \$ 365,700 | \$ 217,000 |  | \$ 7,450 | \$ 19,695,806 | 7\% |
| Lucas College and Graduate School of Business | 13,040,894 | 433,049 | 336,600 | 114,000 |  | 7,190 | 13,931,733 | 7\% |
| Connie L. Lurie College of Education | 9,671,083 | 266,883 |  |  |  | 2,520 | 9,940,486 | 3\% |
| Charles W. Davidson College of Engineering | 17,889,751 | 511,059 |  | 325,500 |  | 9,970 | 18,736,280 | 5\% |
| College of Humanities \& the Arts | 20,768,010 | 640,607 |  | 108,500 | 45,450 | 5,140 | 21,567,707 | 4\% |
| College of Science | 21,415,607 | 648,983 |  | 114,000 |  | 3,755 | 22,182,345 | 4\% |
| College of Social Sciences | 15,597,788 | 586,889 |  | 154,500 |  | 6,515 | 16,345,692 | 5\% |
| Academic Support Units | 22,455,704 | 214,789 | 18,480 | 57,000 | 243,000 | (10,687,014) | 12,301,959 | -45\% |
| Division | 4,254,480 | 78,218 | 992,820 | (1,090,500) | 785,673 | 30,308 | 5,050,999 | 19\% |
| Work Study | 555,056 |  |  |  |  | $(182,728)$ | 372,328 | -33\% |
| Totals | \$ 144,106,061 | \$4,028,445 | \$1,713,600 | \$ | \$1,074,123 | \$ (10,796,894) | \$140,125,335 | -3\% |
| * Includes organizational changes |  |  |  |  |  |  |  |  |

College budgets are adjusted annually for changes in FTES. Per the budget model adopted last year, adjustments for target FTES are made based on each college's Marginal Cost of Instruction.

Table 2-2
College Target FTES Distribution

| College | 2017-18 <br> Target FTES | 2016-17 Target FTES | Change | Marginal Cost of Instruction | New Enrollment Funding |
| :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 3,764 | 3,664 | 100 | \$ 3,657 | \$ 365,700 |
| Lucas College and Graduate School of Business | 2,925 | 2,825 | 100 | \$ 3,366 | \$ 336,600 |
| Connie L. Lurie College of Education | 1,409 | 1,409 |  | \$ 3,489 |  |
| Charles W. Davidson College of Engineering | 3,624 | 3,624 |  | \$ 3,527 |  |
| College of Humanities \& the Arts | 4,597 | 4,597 |  | \$ 3,157 |  |
| College of Science | 4,077 | 4,077 |  | \$ 3,325 |  |
| College of Social Sciences | 4,515 | 4,515 |  | \$ 2,710 |  |
| Totals | 24,911 | 24,711 | 200 |  | \$702,300 |

As noted in Section 1, the campus continues to operate under a "No Limits" enrollment plan. Additional enrollment support will be provided in spring to colleges that exceed their enrollment target.

## Student Success

In a concerted effort to advance student success, the division authorized both base and one-time funding this year to support the Four Pillars of Student Success. The following table provides an overview of investments in student success.

Table 2-3
Division Student Success Funding

| Initiative | Base |  | One-Time | Total |
| :--- | ---: | ---: | ---: | ---: |
| Academic Advisors | $\$ 305,200$ |  | $\$ 305,200$ |  |
| Student Success Systems |  | 242,500 | 242,500 |  |
| Support for Students in High Failure Courses |  | 80,000 | 80,000 |  |
| Graduate Student Writing Support |  | 65,000 | 65,000 |  |
| Teaching \& Learning Software |  | 7,500 | 7,500 |  |
| Total Division Student Success Funding | $\$ 305,200$ | $\$ 395,000$ | $\$ 700,200$ |  |

## Designated Base

The division has committed base funding for specific initiatives that support its academic mission. The Designated Base list (Table 2-4) is meant to reinforce the understanding of colleges about funding that has been incorporated into their base budget to be used for earmarked activities.

| Table 2-4 <br> 2017-18 Designated Base |  |  |
| :---: | :---: | :---: |
| Unit | Designated Funding | Operating Fund |
| College of Applied | Reserve Officers' Training Corps (ROTC) | 5,500 |
| Sciences \& Arts | Kinesiology Facility Space Rental | 44,521 |
|  | Summer Advising | 7,450 |
| College of Applied Sciences \& Arts Total |  | 57,471 |
| Lucas College \& Graduate School of Business | Summer Advising | 7,190 |
| Connie L. Lurie | Master Teacher Contract | 165,000 |
| College of Education | Coordinator Teacher Education | 354,442 |
|  | Teacher Licensure Requirements | 287,905 |
|  | EdD in Education Leadership | 1,130,656 |
|  | Summer Advising | 2,520 |
| Connie L. Lurie College of Education Total |  | 1,940,523 |
| Charles W. Davidson | Minority Engineering Program | 32,177 |
| College of Engineering | Summer Advising | 9,970 |
| Charles W. Davidson College of Engineering Total |  | 42,147 |
| College of Humanities | Marching Band | 47,500 |
| \& the Arts | Summer Advising | 5,140 |
| College of Humanities \& the Arts Total |  | 52,640 |


|  |  | Operating <br> Unit |
| :--- | ---: | ---: |
| College of Science | CSU Louis Stokes Alliance for Minority Participation (LSAMP) | 55,000 |
|  | Biotech Staff Support | 40,000 |
|  | CSU Program for Education \& Research in Biotechnology (CSUPERB) | 8,000 |
|  | Math Laboratory | 10,500 |
|  | Radioactive Materials Licensing Fee | 6,500 |
|  | Summer Advising | 3,755 |
| College of Science Total |  | 123,755 |
| College of Social | Global Studies | 28,584 |
| Sciences | Summer Advising | 6,515 |
| College of Social Sciences Total | 35,099 |  |
| Total College Designated Base | $\mathbf{2 , 2 5 8 , 8 2 5}$ |  |

## College Expenditure Plans

Per the Operating Fund funding model, colleges that accumulate large balances at year-end have been encouraged to submit expenditure plans to bring their surpluses down to comply with the university reserve policy. In June 2017, some colleges submitted two-year expenditure plans. They invested over $\$ 3.2$ million into capital projects and classroom upgrades. To adhere to the new CSU capital expenditure accounting structure, these funds are being held in a campus capital reserve fund. Colleges also committed funds for faculty start-up packages, faculty RSCA expansion, and program development.

Table 2-5
2017-19 College Expenditure Plan Commitments

| Category | Amount |
| :--- | ---: |
| Capital Projects - |  |
| Health Building, Building Safety, 21 |  |
| Teaching Spaces and Classroom Upgrades | \$ 3.2M |
| Faculty Recruitment and Start-Up Packages | \$ 1.9M |
| RSCA Expansion | $\$ 1.8 \mathrm{M}$ |
| Program Development | $\$ 2.7 \mathrm{M}$ |
| Faculty and Staff Professional Development | $\$ 0.2 \mathrm{M}$ |
| Total Planned Use | $\$ 9.8 \mathrm{M}$ |

Table 2-6
2017-18 Operating Fund Budget Summary


Table 2-7
2017-18 Operating Fund One-Time Budgets

|  | Prior Year Roll Forward | Prior Year Encumbrance Roll Forward | Enrollment Support | University One-Time Allocations | Division One-Time Allocations | Student <br> Success <br> One-Time <br> Allocations | 2017-18 <br> One-Time Allocations |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 460,491 | 604,496 |  |  |  |  | 1,064,987 |
| Lucas College and Graduate School of Business | 119,345 | 31,564 |  |  |  |  | 150,909 |
| Connie L. Lurie College of Education | 2,156,786 | 210,979 |  |  |  |  | 2,367,765 |
| Charles W. Davidson College of Engineering | 2,498,027 | 388,242 |  |  |  |  | 2,886,269 |
| College of Humanities \& the Arts | 2,493,221 | 453,467 |  |  |  |  | 2,946,688 |
| College of Science | 2,572,759 | 393,536 |  |  |  |  | 2,966,295 |
| College of Social Sciences | 495,701 | 53,870 |  |  |  |  | 549,571 |
| Colleges Total | 10,796,330 | 2,136,154 | - | - | - | - | 12,932,484 |
|  |  |  |  |  |  |  |  |
| Academic Senate |  | 5,998 |  |  |  |  | 5,998 |
| Graduate \& Undergraduate Programs | 99,840 | 61,838 |  |  |  |  | 161,678 |
| International \& Extended Studies | $(166,106)$ | 21,350 |  |  |  |  | $(144,756)$ |
| Office of Research | 7,995 |  |  |  |  |  | 7,995 |
| Office of the Provost | 44,000 | 47,175 |  |  |  |  | 91,175 |
| Student \& Faculty Success | 449,665 | 30,825 |  |  | 87,500 | 60,000 | 627,990 |
| University Library | 28,727 | 120,164 |  |  |  |  | 148,891 |
| Academic Support Units Total | 464,121 | 287,350 | - | - | 87,500 | 60,000 | 898,971 |
|  |  |  |  |  |  |  |  |
| University Personnel * |  |  |  |  |  |  |  |
| Information Technology Services |  |  |  |  |  |  |  |
| Other Units Total | - | - | - | - | - |  | - |
|  |  |  |  |  |  |  |  |
| Division-Wide - Operations | 231,588 | 122,496 |  | 80,000 | 230,000 |  | 664,084 |
| Division-Wide - Holding* | 1,544,294 |  | 300,000 | 200,000 | $(477,068)$ | 140,000 | 1,707,226 |
| Division-Wide Total | 1,775,882 | 122,496 | 300,000 | 280,000 | $(247,068)$ | 140,000 | 2,371,310 |
|  |  |  |  |  |  |  |  |
| Work Study |  |  |  |  | 159,568 |  | 159,568 |
|  |  |  |  |  |  |  |  |
| Division Total | \$ 13,036,333 | \$ 2,546,000 | 300,000 | \$ 280,000 | \$ | \$ 200,000 | \$ 16,362,333 |
|  |  |  |  |  |  |  |  |
| University Commitments |  |  |  |  |  |  |  |
| Prior Year | 13,036,333 | 2,546,000 |  |  |  |  | 15,582,333 |
| Enrollment Support |  |  | 300,000 |  |  |  | 300,000 |
| Audiology Doctorate Program Startup |  |  |  | 200,000 |  |  |  |
| Campus Strategic Planning |  |  |  | 80,000 |  |  |  |
| Admission to Graduation Project |  |  |  |  |  | 60,000 | 60,000 |
| Math / English Restructure |  |  |  |  |  | 140,000 | 140,000 |
| Total University Commitments | 13,036,333 | 2,546,000 | 300,000 | 280,000 | - | 200,000 | 16,082,333 |

* Division-Wide - Holding is used to support division initiatives.



## Section 3

## Continuing Education Revenue Fund

## Continuing Education Revenue Fund (CERF)

CERF resources are generated through the College of International and Extended Studies (CIES) unit. CIES coordinates continuing education for credit and non-credit programs for San José State University.

CERF revenues are distributed to each division that provides services to Open University, Summer/Winter Intersession, and Special Session courses and to programs for which the Operating Fund is being reimbursed. Table 3-1 shows the current distribution models, which were implemented in 2016-17.

For Open University instruction, the university currently allocates $\$ 2,600$ per annualized FTES to the colleges in Operating Fund. This includes a salary portion $(\$ 2,225)$ and an operating expense portion (\$375). Open University revenues collected in CERF are distributed to other divisions, in accordance with the model in Table 3-1, with the remainder kept central at the university level.

Table 3-1
Self-Support Programs and Open University Revenue Distribution Models

|  | Self- <br> Support Programs | Open University |
| :---: | :---: | :---: |
| Academic Affairs Division |  |  |
| Programs and Division-Wide | 66.0\% | 0.0\% |
| College of International \& Extended Studies | 19.0\% | 0.0\% |
| Total Academic Affairs Division | 85.0\% | 0.0\% |
| Administration and Finance Division | 11.0\% | 11.0\% |
| Student Affairs Division | 3.5\% | 3.5\% |
| State Charges / Contingency | 0.5\% | 85.5\% |
| Total Revenue Distribution \% | 100.0\% | 100.0\% |

Continuing Education Revenue projections and distributions for each program type are summarized in Table 3-2.

Table 3-2
2017-18 Projected CERF Revenues and their Distribution

|  | Special Session |  | Summer Intersession |  | Winter Intersession |  | Open University |  | Study Abroad |  | Non Credit Programs |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Projected Revenue * | \$ | 21,377,969 | \$ | 6,849,470 | \$ | 1,612,683 | \$ | 3,152,022 | \$ | 445,853 | \$ | 180,300 | \$ | 33,618,297 |
| Administration \& Finance |  | 2,351,577 |  | 753,442 |  | 177,395 |  | 346,722 |  |  |  |  |  | 3,629,136 |
| Student Affairs |  | 748,229 |  | 239,731 |  | 56,444 |  | 110,321 |  |  |  |  |  | 1,154,725 |
| State Charges / Contingency |  | 106,890 |  | 34,247 |  | 8,063 |  | 2,694,979 |  |  |  |  |  | 2,844,179 |
| International \& Extended Studies |  | 4,061,814 |  | 1,301,399 |  | 306,410 |  |  |  | 445,853 |  | 180,300 |  | 6,295,776 |
| Provost |  | 245,847 |  | 1,712,368 |  | 403,171 |  | - |  |  |  |  |  | 2,361,386 |
| Total Overhead | \$ | 7,514,357 | \$ | 4,041,187 | \$ | 951,483 | \$ | 3,152,022 | \$ | 445,853 | \$ | 180,300 | \$ | 16,285,202 |
| Colleges | \$ | 13,863,612 | \$ | 2,808,283 | \$ | 661,200 | \$ | - | \$ | - | \$ | - | \$ | 17,333,095 |

## Library Operations Support

The Library provides support to all SJSU matriculated students, as well as Open University and Special Session students. The Library receives an annual allocation based on $3.43 \%$ of the colleges' share of Special Session revenue and $5.34 \%$ of the colleges' Open University allocations. All tables in Section 3 exclude these allocations to the Library.

Table 3-3
2017-18 CERF Budget Summary

|  | Projected Revenue Distribution | 2017-18 <br> Division Base Allocations | Total <br> Projected Revenue Distribution | Prior Year Roll Forward | Division Roll Forward Allocations | Division One-Time Allocations | 2017-18 <br> Total Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 9,694,795 | 90,556 | 9,785,351 | 4,762,464 |  |  | 14,547,815 |
| Lucas College and Graduate School of Business | 2,076,352 | 52,459 | 2,128,811 | 365,338 |  |  | 2,494,149 |
| Connie L. Lurie College of Education | 328,416 | 53,154 | 381,570 | 326,271 |  |  | 707,841 |
| Charles W. Davidson College of Engineering | 2,508,601 | 47,983 | 2,556,584 | 1,492,955 |  |  | 4,049,539 |
| College of Humanities \& the Arts | 600,605 | 134,032 | 734,637 | 340,225 |  |  | 1,074,862 |
| College of Science | 1,185,115 | 208,622 | 1,393,737 | 1,081,488 |  |  | 2,475,225 |
| College of Social Sciences | 939,211 | 100,862 | 1,040,073 | 395,037 |  |  | 1,435,110 |
| Colleges Total | 17,333,095 | 687,668 | 18,020,763 | 8,763,778 | - | - | 26,784,541 |
|  |  |  |  |  |  |  |  |
| Academic Senate |  | 9,021 | 9,021 |  |  |  | 9,021 |
| Graduate \& Undergraduate Programs |  | 105,305 | 105,305 |  | 2,000 |  | 107,305 |
| International \& Extended Studies | 6,295,775 |  | 6,295,775 | 7,207,457 |  |  | 13,503,232 |
| Office of Research |  | 49,809 | 49,809 |  |  |  | 49,809 |
| Office of the Provost |  | 208,483 | 208,483 |  |  |  | 208,483 |
| Student \& Faculty Success |  | 497,681 | 497,681 | 160,233 | 61,379 |  | 719,293 |
| University Library |  | 764,595 | 764,595 |  |  |  | 764,595 |
| Academic Support Units Total | 6,295,775 | 1,634,894 | 7,930,669 | 7,367,690 | 63,379 | - | 15,361,738 |
|  |  |  |  |  |  |  |  |
| University Personnel * |  | 83,428 | 83,428 |  |  |  | 83,428 |
| Information Technology Services |  | 313,449 | 313,449 |  |  |  | 313,449 |
| Other Units Total | - | 396,877 | 396,877 | - | - | - | 396,877 |
|  |  |  |  |  |  |  |  |
| Division-Wide - Operations |  | 1,060,000 | 1,060,000 |  |  | 270,000 | 1,330,000 |
| Division-Wide - Holding | 2,361,385 | $(3,779,439)$ | $(1,418,054)$ | 758,531 | $(63,379)$ | $(270,000)$ | $(992,902)$ |
| Division-Wide Total | 2,361,385 | $(2,719,439)$ | $(358,054)$ | 758,531 | $(63,379)$ | - | 337,098 |
|  |  |  |  |  |  |  |  |
| Division Total | \$ 25,990,255 | \$ | \$ 25,990,255 | \$ 16,889,999 | \$ | \$ | \$ 42,880,254 |

Table 3-4
2017-18 CERF Base Budget Adjustments

|  | 2016-17 <br> Base Budget | Contractual Salary Increases | Other Adjustments | Organizational Changes | 2017-18 <br> Base Budget |
| :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 89,404 | 1,152 |  |  | 90,556 |
| Lucas College and Graduate School of Business | 51,367 | 1,092 |  |  | 52,459 |
| Connie L. Lurie College of Education | 51,918 | 1,236 |  |  | 53,154 |
| Charles W. Davidson College of Engineering | 46,999 | 984 |  |  | 47,983 |
| College of Humanities \& the Arts | 131,980 | 2,052 |  |  | 134,032 |
| College of Science | 206,657 | 1,965 |  |  | 208,622 |
| College of Social Sciences | 98,813 | 2,049 |  |  | 100,862 |
| Colleges Total | 677,138 | 10,530 | - | - | 687,668 |
|  |  |  |  |  |  |
| Academic Senate | 9,248 | 190 | (417) |  | 9,021 |
| Graduate \& Undergraduate Programs | 120,891 | 1,796 |  | $(17,382)$ | 105,305 |
| International \& Extended Studies |  |  |  |  | - |
| Office of Research | 42,587 | 1,118 | 6,104 |  | 49,809 |
| Office of the Provost | 184,891 | 4,521 | 19,071 |  | 208,483 |
| Student \& Faculty Success | 373,016 | 7,375 | 56,932 | 60,358 | 497,681 |
| University Library | 752,673 | 11,616 | 306 |  | 764,595 |
| Academic Support Units Total | 1,483,306 | 26,616 | 81,996 | 42,976 | 1,634,894 |
|  |  |  |  |  |  |
| University Personnel * | 125,750 | 654 |  | $(42,976)$ | 83,428 |
| Information Technology Services | 242,475 |  | 70,974 |  | 313,449 |
| Other Units Total | 368,225 | 654 | 70,974 | $(42,976)$ | 396,877 |
|  |  |  |  |  |  |
| Division-Wide - Operations | 1,120,000 |  |  | $(60,000)$ | 1,060,000 |
| Division-Wide - Holding |  |  |  |  | - |
| Division-Wide Total | 1,120,000 | - | - | $(60,000)$ | 1,060,000 |
|  |  |  |  |  |  |
| Division Total | \$ 3,648,669 | \$ 37,800 | \$ 152,970 | \$ (60,000) | \$ 3,779,439 |



## Section 4

## Student Success, Excellence and Technology Fee

## Student Success, Excellence and Technology Fee (SSETF)

SSETF is a mandatory student fee that subsumed and replaced all existing Category III miscellaneous course fees, except those associated with field trips, and the Instructionally Related Activities (IRA) fee as of fall 2012. SSETF is also intended to facilitate student and student athlete graduation and retention rates and strengthen student learning through improved use of technology.

The university unbundled SSETF in fall 2014 into three components: the IRA fee, course support fee, and student success fee. The purpose is to enhance transparency and ensure the revenues collected are used in ways that were detailed in the fee proposals. Three funds were created to identify and better manage allocations:

```
7 0 0 1 8 ~ S S E T F - I R A
7 0 0 1 9 \text { SSETF - Student Success}
7 0 0 2 0 ~ S S E T F ~ - ~ C o u r s e ~ S u p p o r t ~
```

As with last year, student leaders and campus leadership determined that there would be no increase to any component of the unbundled student success fee with the exception of a provision that allows for an annual inflation adjustment based on the HEPI. The inflation adjustment this year is $\$ 4$ per term. Table 4-1 shows the fee schedule for 2017-18:

Table 4-1
SSETF Fee Schedule

| Fee Type | $\begin{gathered} \text { Summer } \\ 2017 \\ \hline \end{gathered}$ |  |  <br> Spring 2018 |  |
| :---: | :---: | :---: | :---: | :---: |
| SSETF-IRA | \$ | 105.00 | \$ | 157.50 |
| SSETF - Student Success | \$ | 84.00 | \$ | 126.00 |
| SSETF - Course Support | \$ | 21.50 | \$ | 32.00 |
| Total Revenue Distribution | \$ | 210.50 | \$ | 315.50 |

The distribution of SSETF-Course Support funds to the colleges has historically been adjusted annually for changing enrollment levels (measured by FTES) and for inflation based on the HEPI.

However, as the average unit load increases, student headcount does not proportionally increase with FTES and it is impacting the division's SSETF-Course Support budget model. The division over-allocated funds over the past two budget cycles as the total FTES outpaced student headcount. This necessitates a freeze to the course support budget at the 2016-17 level across all colleges and one-time funding until the deficit is cleared.

The following tables show the allocations in each SSETF fund.

Table 4-2
2017-18 SSETF Budget Summary

|  | $\begin{aligned} & \text { SSETF } \\ & \text { IRA } \end{aligned}$ | SSETF <br> Student Success | SSETF <br> Course <br> Support | Total |
| :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 70,669 | 193,493 | 262,010 | 526,172 |
| Lucas College and Graduate School of Business |  | 131,583 | 608,268 | 739,851 |
| Connie L. Lurie College of Education |  |  | 2,745 | 2,745 |
| Charles W. Davidson College of Engineering |  | 221,536 | 321,713 | 543,249 |
| College of Humanities \& the Arts | 705,564 | 634,909 | 559,254 | 1,899,727 |
| College of Science |  | 173,825 | 490,324 | 664,149 |
| College of Social Sciences | 84,985 | 181,237 | 5,780 | 272,002 |
| Colleges Total | 861,218 | 1,536,583 | 2,250,094 | 4,647,895 |
| Student \& Faculty Success | 17,650 | 3,770,510 |  | 3,788,160 |
| University Library | 901,956 | 492,000 |  | 1,393,956 |
| Academic Support Units Total | 919,606 | 4,262,510 | - | 5,182,116 |
| Division-Wide - Operations |  | 177,450 |  | 177,450 |
| Division-Wide-Holding | 832 | 587,000 | $(144,799)$ | 443,033 |
| Division-Wide Total | 832 | 764,450 | $(144,799)$ | 620,483 |
| Division Total | \$ 1,781,656 | \$ 6,563,543 | \$ 2,105,295 | \$ 10,450,494 |

Table 4-3
2017-18 SSETF - IRA Budget Summary

|  | 2016-17 <br> Base Budget | Contractual Salary Increases | University <br> Allocations | Other Adjustments | Organizational Changes | 2017-18 <br> Base Budget | Prior Year Encumbrance Roll Forward | University One-Time Allocations | 2017-18 <br> Total Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 57,886 |  |  |  |  | 57,886 | 12,783 |  | 70,669 |
| Lucas College and Graduate School of Business |  |  |  |  |  | - |  |  | - |
| Connie L. Lurie College of Education |  |  |  |  |  | - |  |  |  |
| Charles W. Davidson College of Engineering |  |  |  |  |  | - |  |  | - |
| College of Humanities \& the Arts | 421,801 | 1,422 | 180,000 | 15,000 |  | 618,223 | 87,341 |  | 705,564 |
| College of Science |  |  |  |  |  |  |  |  |  |
| College of Social Sciences | 84,985 |  |  |  |  | 84,985 |  |  | 84,985 |
| Colleges Total | 564,672 | 1,422 | 180,000 | 15,000 | - | 761,094 | 100,124 | - | 861,218 |
|  |  |  |  |  |  |  |  |  |  |
| Graduate \& Undergraduate Programs | 17,650 |  |  |  | $(17,650)$ | - |  |  | - |
| Student \& Faculty Success |  |  |  |  | 17,650 | 17,650 |  |  | 17,650 |
| University Library | 653,608 | 3,789 |  |  |  | 657,397 | 5,681 | 238,878 | 901,956 |
| Academic Support Units Total | 671,258 | 3,789 | - | - | - | 675,047 | 5,681 | 238,878 | 919,606 |
|  |  |  |  |  |  |  |  |  |  |
| Division-Wide - Operations |  |  |  |  |  | - |  |  | - |
| Division-Wide - Holding | 15,832 |  |  | $(15,000)$ |  | 832 |  |  | 832 |
| Division-Wide Total | 15,832 | - | - | $(15,000)$ | - | 832 | - | - | 832 |
|  |  |  |  |  |  |  |  |  |  |
| Division Total | 1,251,762 | \$ 5,211 | \$ 180,000 | \$ | \$ | \$ 1,436,973 | \$ 105,805 | 238,878 | \$ 1,781,656 |
|  |  |  |  |  |  |  |  |  |  |
| University Commitments |  |  |  |  |  |  |  |  |  |
| 17-18 CSUEU, R04, R06 GSI |  | 5,211 |  |  |  | 5,211 |  |  | 5,211 |
| Artistic Excellence |  |  | 150,000 |  |  | 150,000 |  |  | 150,000 |
| Marching Band |  |  | 30,000 |  |  | 30,000 |  |  | 30,000 |
| 24/5 Extended Study Hours |  |  |  |  |  | - |  | 238,878 | 238,878 |
| Prior Year |  |  |  |  |  | - | 105,805 |  | 105,805 |
| Total University Commitments | - | 5,211 | 180,000 | - | - | 185,211 | 105,805 | 238,878 | 529,894 |

Table 4-4
2017-18 SSETF - Student Success Budget Summary

|  | 2016-17 <br> Base Budget | Contractual Salary Increases | University <br> Allocations | Staff <br> Advisors | 2017-18 Base Budget | Prior Year Encumbrance Roll Forward | University One-Time Allocations | 2017-18 <br> Total Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 191,789 | 1,704 |  |  | 193,493 |  |  | 193,493 |
| Lucas College and Graduate School of Business | 104,583 |  |  |  | 104,583 | 15,000 | 12,000 | 131,583 |
| Connie L. Lurie College of Education | - |  |  |  | - |  |  | - |
| Charles W. Davidson College of Engineering | 219,280 | 2,256 |  |  | 221,536 |  |  | 221,536 |
| College of Humanities \& the Arts | 379,095 | 4,747 | 250,000 |  | 633,842 | 1,067 |  | 634,909 |
| College of Science | 93,825 |  |  |  | 93,825 |  | 80,000 | 173,825 |
| College of Social Sciences | 180,133 | 1,104 |  |  | 181,237 |  |  | 181,237 |
| Colleges Total | 1,168,705 | 9,811 | 250,000 | - | 1,428,516 | 16,067 | 92,000 | 1,536,583 |
|  |  |  |  |  |  |  |  |  |
| Student \& Faculty Success | 2,839,982 | 36,286 | 809,514 |  | 3,685,782 | 14,728 | 70,000 | 3,770,510 |
| University Library |  |  |  |  | - |  | 492,000 | 492,000 |
| Academic Support Units Total | 2,839,982 | 36,286 | 809,514 | - | 3,685,782 | 14,728 | 562,000 | 4,262,510 |
|  |  |  |  |  |  |  |  |  |
| Division-Wide - Operations | 177,450 |  |  |  | 177,450 |  |  | 177,450 |
| Division-Wide - Holding |  |  |  |  | - |  | 587,000 | 587,000 |
| Division-Wide Total | 177,450 | - | - | - | 177,450 | - | 587,000 | 764,450 |
|  |  |  |  |  |  |  |  |  |
| Division Total | \$ 4,186,137 | \$ 46,097 | \$ 1,059,514 | \$ - | \$ 5,291,748 | \$ 30,795 | \$ 1,241,000 | \$ 6,563,543 |
|  |  |  |  |  |  |  |  |  |
| University Commitments |  |  |  |  |  |  |  |  |
| 16-17 CSUEU, R04, R06 GSI |  | 3,372 |  |  | 3,372 |  |  | 3,372 |
| 17-18 R03 \& R11 GSI |  | 2,563 |  |  | 2,563 |  |  | 2,563 |
| 17-18 CSUEU, R04, R06 GSI |  | 32,277 |  |  | 32,277 |  |  | 32,277 |
| 17-18 M80 \& C99 Merit Increase |  | 7,885 |  |  | 7,885 |  |  | 7,885 |
| Technology Enabled Full Year for Frosh |  |  |  |  | - |  | 12,000 | 12,000 |
| Academic Advisors |  |  |  |  | - |  | 435,000 | 435,000 |
| Accelerated Developmental Math \& Tutoring |  |  | 195,000 |  | 195,000 |  | 124,000 | 319,000 |
| Support for Students in HFR Courses |  |  | 209,014 |  | 209,014 |  | 153,000 | 362,014 |
| Junior Cohort Experience |  |  | 220,000 |  | 220,000 |  | 25,000 | 245,000 |
| Integrated Writing Support |  |  | 250,000 |  | 250,000 |  |  | 250,000 |
| Laptop \& Equipment Vending Machines |  |  |  |  | - |  | 170,000 | 170,000 |
| Late Night Tutoring in the Library |  |  |  |  | - |  | 322,000 | 322,000 |
| Teaching \& Learning Software |  |  | 185,500 |  | 185,500 |  |  | 185,500 |
| Prior Year |  |  |  |  | - | 30,795 |  | 30,795 |
| Total University Commitments | - | 46,097 | 1,059,514 | - | 1,105,611 | 30,795 | 1,241,000 | 2,377,406 |

Table 4-5
2017-18 SSETF - Course Support Budget Summary

|  | 2016-17 <br> Base Budget | Contractual Salary Increases | University <br> Allocations | 2017-18 <br> Base Budget | Prior Year Roll Forward | Prior Year Encumbrance Roll Forward | University One-Time Allocations | 2017-18 <br> Total Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 220,415 |  |  | 220,415 |  | 41,595 |  | 262,010 |
| Lucas College and Graduate School of Business | 576,270 | 3,408 |  | 579,678 |  | 28,590 |  | 608,268 |
| Connie L. Lurie College of Education | 2,745 |  |  | 2,745 |  |  |  | 2,745 |
| Charles W. Davidson College of Engineering | 272,910 |  |  | 272,910 |  | 48,803 |  | 321,713 |
| College of Humanities \& the Arts | 495,754 | 1,470 |  | 497,224 |  | 62,030 |  | 559,254 |
| College of Science | 377,510 |  |  | 377,510 |  | 112,814 |  | 490,324 |
| College of Social Sciences | 5,780 |  |  | 5,780 |  |  |  | 5,780 |
| Colleges Total | 1,951,384 | 4,878 | - | 1,956,262 | - | 293,832 |  | 2,250,094 |
|  |  |  |  |  |  |  |  |  |
| Division-Wide - Operations |  |  |  | - |  |  |  | - |
| Division-Wide - Holding | $(113,210)$ |  | $(40,216)$ | $(153,426)$ | 8,627 |  |  | $(144,799)$ |
| Division-Wide Total | $(113,210)$ | - | $(40,216)$ | $(153,426)$ | 8,627 | - | - | $(144,799)$ |
|  |  |  |  |  |  |  |  |  |
| Division Total | \$ 1,838,174 | \$ 4,878 | \$ $(40,216)$ | \$ 1,802,836 | \$ 8,627 | \$ 293,832 | \$ - | \$ 2,105,295 |
|  |  |  |  |  |  |  |  |  |
| University Commitments |  |  |  |  |  |  |  |  |
| 17-18 CSUEU, R04, R06 GSI |  | 4,878 |  | 4,878 |  |  |  | 4,878 |
| Prior Year |  |  |  | - | 8,627 | 293,832 |  | 302,459 |
| Total University Commitments | - | 4,878 | - | 4,878 | 8,627 | 293,832 | - | 307,337 |



## Section 5

## Work Study Allocations

## Work Study Allocations

The Federal Work Study Program allows students to work on campus as part of their financial aid package. Funding is derived as follows: 70\% from Federal Work Study and 30\% matching funds from the division.

Table 5-1
2017-18 Work Study Allocations with History

|  | 2014-2015 | 2015-16 | 2016-17 | 2017-18 <br> Allocations |
| :---: | :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts | 51,980 | 51,980 | 51,980 | 51,980 |
| Lucas College and Graduate School of Business | 43,374 | 43,374 | 43,374 | 43,374 |
| Connie L. Lurie College of Education | 51,887 | 51,887 | 51,887 | 51,887 |
| Charles W. Davidson College of Engineering | 33,124 | 33,124 | 33,124 | 33,124 |
| College of Humanities \& the Arts | 59,326 | 59,326 | 59,326 | 59,326 |
| College of Science | 33,675 | 33,675 | 33,675 | 33,675 |
| College of Social Sciences | 47,401 | 47,401 | 47,401 | 47,401 |
| Colleges Total | 320,767 | 320,767 | 320,767 | 320,767 |
| Faculty Affairs | 10,772 | 10,772 | 10,772 |  |
| Graduate \& Undergraduate Programs | 10,772 | 10,772 | 10,772 | 5,772 |
| Information Technology Services | 12,388 | 12,388 | 12,388 |  |
| Institutional Effectiveness \& Analytics | 18,688 | 18,688 | 18,688 | 18,688 |
| International \& Extended Studies | 4,536 | 4,536 | 4,536 | 4,536 |
| Provost Office |  | 1,800 | 1,000 | 1,000 |
| Student \& Faculty Success | 76,104 | 76,104 | 72,903 | 77,903 |
| University Library [3] | 96,946 | 96,946 | 96,946 | 96,946 |
| Academic Support Units Total | 230,206 | 232,006 | 228,005 | 204,845 |
| AAD Reserve | 7,285 | 5,485 | 6,285 | 6,284 |
| Division Total | \$ 558,258 | \$ 558,258 | \$ 555,057 | \$ 531,896 |

Notes:
[1] Faculty Affairs and Information Technology Services transitioned out of Academic Affairs effective FY 2017-18.
[2] The Center for Community Learning \& Leadership's work study allocation was transferred from Graduate \& Undergraduate Programs to Student \& Faculty Success due to organizational changes.
[3] University Library contributed their matching 30\% in base.


## Section 6

## One-Time Division-Wide Allocations

## One-Time Division-Wide Allocations

The Office of the Provost provides one-time funding to units for specific activities based on division priorities. This year, as mentioned in Sections 1 and 2, the provost has committed $\$ 395 \mathrm{~K}$ in one-time funding for student success initiatives.

With support from the CSU, the campus is pursuing the Audiology Doctorate Program to enhance the career choices of SJSU students interested in an audiology career. The Office of the Provost has earmarked funding to help with the start-up cost.

As a campus, we recognize the importance of strengthening the Ethnic Studies programs. The Office of the Provost is providing funding support to programs that foster multi- and inter- disciplinary Ethnic Studies opportunities for students and faculty. One-time resources will be provided to the College of Social Sciences for major development and enhancement.

This year, the division is responsible for the Campus Reading Program. Support will be provided for a number of speaker series to encourage campus conversation and dialogue.

The provost also earmarked $\$ 834 \mathrm{~K}$ from the division's carry forward balance for RSCA (Research, Scholarly and Creative Activity) support. The Chancellor's Office will provide an additional $\$ 166 \mathrm{~K}$, making a $\$ 1$ million total pool to support RSCA. Another $\$ 100 \mathrm{~K}$ is designated for staff professional development.

Division funding for full-time one-semester sabbaticals will continue to be allocated to colleges.
Table 6-1
Distribution of Sabbatical Leaves

| Unit | 0.5 AY <br> Sabbaticals funded by colleges* | 1.0 Semester Sabbaticals funded by AAD | Total <br> Sabbaticals |
| :---: | :---: | :---: | :---: |
| College of Applied Sciences \& Arts |  | 6 | 6 |
| Lucas College and Graduate School of Business | 1 | 5 | 6 |
| Connie L. Lurie College of Education | 2 | 3 | 5 |
| Charles W. Davidson College of Engineering |  | 3 | 3 |
| College of Humanities \& the Arts |  | 5 | 5 |
| College of Science | 2 | 3 | 5 |
| College of Social Sciences | 1 | 3 | 4 |
| University Library |  | 1 | 1 |
| Total | 6 | 29 | 35 |

* Per the CSU California Faculty Association contract, 0.5 AY sabbaticals shall be granted for all eligible faculty who meet set established criteria. The 0.5 AY sabbaticals are considered essentially "self-funded" since faculty go on leave without pay and full salary remains in college budgets to hire replacement faculty.

Table 6-2
2017-18 One-Time Division-Wide Allocations

| Unit | Description | Op Fund Salary | Op Fund OE\&E | $\begin{aligned} & \text { CERF } \\ & \text { OE\&E } \end{aligned}$ | Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Graduate \& | Assessment Director | 54,548 |  |  | 54,548 |
| Undergraduate | Assessment Facilitators | 80,038 |  |  | 80,038 |
| Programs | Board of General Studies | 91,472 |  |  | 91,472 |
|  | Campus Compact Membership |  | 11,000 |  | 11,000 |
|  | Campus Reading Program | 11,434 | 52,000 |  | 63,434 |
|  | Curriculog |  | 25,000 |  | 25,000 |
|  | Graduate Studies Thesis Reviewers |  | 15,000 |  | 15,000 |
|  | Program Planning | 68,604 |  |  | 68,604 |
|  | Undergraduate Studies Committee Chair | 11,434 |  |  | 11,434 |
|  | Veteran's Project | 5,717 |  |  | 5,717 |
|  | Writing Skills Test Coordinator | 34,368 |  |  | 34,368 |
| Graduate \& Undergraduate Programs Total |  | 357,615 | 103,000 | - | 460,615 |
| Accreditation | Professional Accreditation Program Dues |  | 76,550 |  | 76,550 |
|  | WASC Campus Fee |  | 40,345 |  | 40,345 |
|  | WASC General Education Assessment | 28,584 |  |  | 28,584 |
|  | WASC Regional Workshops Team Travel |  | 14,500 |  | 14,500 |
|  | WASC Task Force Chair | 11,434 |  |  | 11,434 |
| Accreditation Total |  | 40,018 | 131,395 | - | 171,413 |
| Office of Research | Institutional Animal Care and Use Committee | 57,170 |  |  | 57,170 |
|  | Instructional Review Board Chair | 11,434 |  |  | 11,434 |
| Office of Research Total |  | 68,604 | - | - | 68,604 |
| Library | Faculty Research Support Fund |  | 100,000 |  | 100,000 |
| Division-Wide | Division Events |  | 5,000 |  | 5,000 |
| Activities | Faculty Service Recognition |  | 30,000 |  | 30,000 |
|  | Honor's Convocation |  | 52,000 |  | 52,000 |
|  | Move Allowance |  | 32,000 |  | 32,000 |
|  | Provost's Priorities |  | 315,000 |  | 315,000 |
|  | Recruitment |  | 150,000 |  | 150,000 |
|  | Staff Recognition |  | 15,000 |  | 15,000 |
| Division-Wide Activities Total |  | - | 599,000 | - | 599,000 |
| Division-Wide | 4th Street Lease |  |  | 70,000 | 70,000 |
| Programs \& | Academic Senate Policy Chairs | 125,774 |  |  | 125,774 |
| Initiatives | Academic Senate Summer Project | 11,500 |  |  | 11,500 |
|  | Audiology Start-Up |  | 300,000 |  | 300,000 |
|  | Campus CFA Chapter Representatives | 28,584 |  |  | 28,584 |
|  | Campus UAW Union Representative | 5,000 |  |  | 5,000 |
|  | Completion Grant |  |  | 200,000 | 200,000 |
|  | Cybersecurity Director | 143,000 |  |  | 143,000 |
|  | Employee Accommodations |  | 40,000 |  | 40,000 |
|  | Ethnic Studies | 34,302 |  |  | 34,302 |
|  | ISSSSC Start-Up |  | 20,000 |  | 20,000 |
|  | Risk Management |  | 55,000 |  | 55,000 |
|  | Sabbaticals | 870,000 |  |  | 870,000 |
|  | SOTES System Replacement |  | 75,000 |  | 75,000 |
|  | Space |  | 20,000 |  | 20,000 |
|  | University Council of Chairs and Directors | 11,434 | 2,000 |  | 13,434 |
|  | University Faculty Athletics Representative | 22,868 |  |  | 22,868 |
|  | Wireless Devices |  | 13,200 |  | 13,200 |
| Division-Wide Programs \& Initiatives |  | 1,252,462 | 525,200 | 270,000 | 2,047,662 |
| Faculty \& Staff | Research, Scholarship, and Creative Activity |  | 834,253 |  | 834,253 |
| Grants | Staff Professional Development |  | 100,000 |  | 100,000 |
|  | Undergraduate Research |  | 45,000 |  | 45,000 |
| Faculty \& Staff Grants |  | - | 979,253 | - | 979,253 |
| Student Success | Graduate Student Writing Support |  | 65,000 |  | 65,000 |
|  | Student Success Systems |  | 242,500 |  | 242,500 |
|  | Improvements to High Failure Rate Courses |  | 80,000 |  | 80,000 |
|  | Teaching and Learning Software |  | 7,500 |  | 7,500 |
| Student Success Total |  | - | 395,000 | - | 395,000 |
| Total |  | 1,718,699 | 2,832,848 | 270,000 | 4,821,547 |



## Section 7

## Appendix

Table 7-1
2016-17 All Funds Year-End Balances

|  | Funding Source | College of Applied Sciences \& Arts | Lucas <br> College and Graduate School of Business | Connie L. Lurie College of Education | Charles W. <br> Davidson <br> College of <br> Engineering | College of Humanities \& the Arts | College of Science | College of Social Sciences | Total Academic Colleges | Academic Support Units | $\begin{gathered} \text { Division- } \\ \text { Wide } \\ \hline \end{gathered}$ | Total Academic Affairs |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Year-End Balances |  |  |  |  |  |  |  |  |  |  |  |  |
| Op Fund | 70000 | 460,491 | 119,345 | 2,156,786 | 2,498,027 | 2,493,221 | 2,572,759 | 495,701 | 10,796,330 | 1,318,636 | 1,462,452 | 13,577,418 |
| CERF [1] | 48XXX | 4,585,662 | 76,127 | 325,900 | 1,467,873 | 335,727 | 1,048,614 | 395,037 | 8,234,940 | 6,863,055 | 607,554 | 15,705,549 |
| Lottery [2] | 68XXX |  |  | 50,403 |  |  | 21 |  | 50,424 | 92,008 |  | 142,432 |
| Total Year-End Balances |  | 5,046,153 | 195,472 | 2,533,089 | 3,965,900 | 2,828,948 | 3,621,394 | 890,738 | 19,081,694 | 8,273,699 | 2,070,006 | 29,425,399 |
| Restricted Use: |  |  |  |  |  |  |  |  |  |  |  |  |
| Study Abroad Program | 48001 |  |  |  |  |  |  |  | - | 858,893 |  | 858,893 |
| Early Start Program | 48002 |  |  |  |  |  |  |  | - | 160,233 |  | 160,233 |
| Lottery - Ed Access Acad Development | 68003 |  |  |  |  |  |  |  | - | 78,786 |  | 78,786 |
| Lottery - Pre-Doctoral Program | 68012 |  |  |  |  |  |  |  | - | 13,222 |  | 13,222 |
| Subtotal-Restricted Use |  | - | - | - | - | - | - |  | - | 1,111,134 |  | 1,111,134 |
| Reserves: |  |  |  |  |  |  |  |  |  |  |  |  |
| Operating Reserves | 48XXX | 4,585,662 |  | 325,900 | 974,784 | 295,227 | 578,614 | 175,037 | 6,935,224 | 3,053,521 | 529,230 | 10,517,975 |
| Capital Projects | 70000/48XXX |  |  |  |  |  |  |  | - | 1,583,243 |  | 1,583,243 |
| Division-Wide Carry-Forward Pledge | 70000 |  |  |  |  |  |  |  | - | 313,430 |  | 313,430 |
| Subtotal-Recurring Reserves |  | 4,585,662 | - | 325,900 | 974,784 | 295,227 | 578,614 | 175,037 | 6,935,224 | 4,950,194 | 529,230 | 12,414,648 |
| Continuing Projects: |  |  |  |  |  |  |  |  |  |  |  |  |
| Faculty Recruitment \& Start-up | 70000 / 48XXX | 81,331 |  | 483,550 | 2,268,100 | 465,840 | 838,800 | 125,000 | 4,262,621 | 28,727 |  | 4,291,348 |
| SJSU RSCA \& Expansion | 70000 | 369,160 |  | 193,420 | 357,800 | 415,360 | 428,320 |  | 1,764,060 | - | 834,253 | 2,598,313 |
| Faculty RSCA and Professional Development | 70000 / 48XXX |  | 178,996 |  | 315,216 | 437,500 | 150,000 | 63,145 | 1,144,857 | - |  | 1,144,857 |
| Staff Hiring \& Development | 70000 / 48XXX |  |  |  |  | 413,000 | 757,639 | 185,000 | 1,355,639 | 3,248 | 243,000 | 1,601,887 |
| Space, Renovation \& Moving | 70000 / 48XXX |  |  |  |  |  |  |  | - | 81,525 | 238,523 | 320,048 |
| Equipment | 70000 / 48XXX |  |  |  | 50,000 | 170,000 | 250,000 |  | 470,000 | 30,000 |  | 500,000 |
| Program Development \& Pending Payments [3] | 70000 / 48XXX |  | 16,476 | 1,479,816 |  | 599,092 | 618,000 | 334,356 | 3,047,740 | 2,156,847 | 200,000 | 5,404,587 |
| Chancellor's Office's Designated Progs (CPOs) | 70000 | 10,000 |  |  |  | 32,929 |  | 8,200 | 51,129 | 78,130 | 25,000 | 154,259 |
| Subtotal - Continuing Projects |  | 460,491 | 195,472 | 2,156,786 | 2,991,116 | 2,533,721 | 3,042,759 | 715,701 | 12,096,046 | 2,378,477 | 1,540,776 | 16,015,299 |
| Total Earmarked |  | 5,046,153 | 195,472 | 2,482,686 | 3,965,900 | 2,828,948 | 3,621,373 | 890,738 | 19,031,270 | 8,439,805 | 2,070,006 | 29,541,081 |
| Net Balance (return or recover from central) |  | \$ | \$ | \$ 50,403 | \$ | \$ | \$ 21 | \$ | \$ 50,424 | \$ (166,106) | \$ | \$ (115,682) |

Notes:
[1] Includes encumbrances.
[2] Includes 68002 - TF LEF-Gen Campus Based Prog, 68003 - TF LEF-Ed Access Acad Dev, and 68012 - TF LEF-IR CA Pre-Doctoral Prog. Balances in 68002 are returned to central.
[3] Includes reinvestment of funds to address bottlenecks.

## ORGANIZATIONAL STRUCTURE



## Colleges <br> Academic Departments

## College of Applied Sciences \& Arts

- Aerospace Studies
- Health Science \& Recreation
- Hospitality Management
- Justice Studies
- Kinesiology
- Nutrition, Food Science \& Packaging
- Occupational Therapy
- School of Information
- School of Journalism \& Mass Communications
- School of Nursing
- School of Social Work


## Connie L. Lurie College of Education

- Child \& Adolescent Development
- Communicative Disorders \& Sciences
- Counselor Education
- Ed.D. Leadership Program
- Educational Leadership
- Special Education
- Teacher Education


## College of Humanities \& the Arts

- Art \& Art History
- Design
- English \& Comparative Literature
- Humanities
- Linguistics \& Language Development
- Philosophy
- School of Music \& Dance
- Student Writing Center
- Film \& Theatre
- World Languages \& Literatures

College of Science

- Biological Sciences
- Chemistry
- Computer Science
- Geology
- Mathematics \& Statistics
- Meteorology \& Climate Science
- Moss Landing Marine Labs
- Physics \& Astronomy
- Science Education


## Lucas College and Graduate School of Business

- Accounting \& Finance
- Lucas Graduate School of Business
- Marketing and Decision Sciences
- School of Global Innovation \& Leadership
- School of Information Systems \& Technology
- School of Management


## Charles W. Davidson College of Engineering

- Aerospace Engineering
- Aviation \& Technology
- Biomedical, Chemical \& Materials Engineering
- Civil \& Environmental Engineering
- Computer Engineering
- Electrical Engineering
- General Engineering
- Graduate \& Extended Studies
- Industrial \& Systems Engineering
- Mechanical Engineering


## College of International \& Extended Studies

- Central Administration
- Central Services
- Extended Education
- International Education


## College of Social Sciences

- African-American Studies
- Anthropology
- Communication Studies
- Economics
- Environmental Studies
- Geography \& Global Studies
- History
- Mexican-American Studies
- Political Science
- Psychology
- Sociology \& Interdisciplinary Social Sciences
- Urban \& Regional Planning


## Offices of the Provost Departments




## Student \& Faculty Success

- Office of Student and Faculty Success
- Academic Advising \& Retention Services
- Center for Community Learning, \& Leadership
- Center for Faculty Development
- CommUniverCity
- Developmental Studies
- eCampus
- Peer Connections
- Student Athlete Success Services

