



MEETING AGENDA & MINUTES

2:00 PM, September 30, 2019 | Location: ADM 222-C Conference Room

Agenda

Last Meeting Follow-Up

- Bike/Scooter on campus
- Campus vehicle lane closures
- EHS CO internal audit

New Business

- OSHA complaint
- Chemicals not labeled/in containment
- Teamsters replacement member

Attendees

Matt Nymeyer, Angee McGhee, Irene Ho, Carwin Liang, Elvira Acevedo

Scribe

Carwin Liang

Minutes

- **LIME/BIRD Scooters**
 - Impounded hundreds of scooters on campus
 - Worked with on campus with a GPS lock. If rider leaves it on campus, scooters remain on and company will charge riders.
 - Vera: one student mentioned that she could use scooter for ADA reasons and under 5mph.
 - Irene: Noticed that use of scooter has curtailed a lot, but bikes/skateboarders still zip through. I don't believe there is a visible sign for dismount zones.
 - Student riding in Student Union

- Need to look at orientation material again.
 - Signage on ground - a little faded, might need to redo.
 - Dismount signs - too small, may have been removed.
- **OSHA Complaint - End of August 2019 re: Lab Safety**
 - Improper chemical synthesis.
 - Facilities not properly maintained
 - Chemicals not capped/labeled.
 - Complaint process:
 - SJSU does not discourage employees from filing complaints
 - Sometimes a complaint to OSHA does not help resolve the problem because OSHA communicates very little information to the employer
 - In this particular complaint, no building or room information was provided. We asked OSHA for clarification and they said just inspect the whole campus. That's hundreds of labs, thousands of chemical containers, a needle in a haystack.
 - We put eyes on as many labs as we could in the short period of time we had to resolve the complaint. We were unable to substantiate the complaint and reported so to CalOSHA. We inspect every lab on campus at least once per semester to make sure that chemicals are labeled and stored properly, that labs are safe and that critical safety equipment is functioning properly.
 - Concerns:
 - EH&S wants open/forward program. Don't want people to feel like they'd be retaliated against.
 - There's a concern if people don't feel safe bringing forth safety complaints
 - Employees can bring safety concerns to any of the campus safety committees or the EHS office. These groups are action arms for getting things done on campus. I'll look at the possibility of building an anonymous complaint portal into the EHS website.
- **Asbestos Notification**
 - Prior - EH&S were writing reports and posting the information online at a public site.
 - As part of the recent audit, auditors did not find the website was sufficient, wanted a formal notification on campus.
- **10th Street - Students jaywalking**
 - Fence in hole. Students go through fence and jay walk.

Action Items

- Research into an anonymous complaint form - google form?
- Review student orientation material
- Improve dismount signage
- Set schedule for future meetings
- Committee will let UPD know about jaywalker.

Next Meeting Agenda Items

- Pending.