



Meeting Agenda & Minutes

2:00 PM, January 25, 2021 | Location: Zoom

Agenda

Last Meeting Follow-Up

- Discuss COVID-19 Campus Response
- Suggest Bowman stations for Corp Yard, CY gates are left open all day a lot of people moving through there that aren't wearing masks

New Business

- COVID-19: Ongoing
- COVID cleaning protocols
- Discuss cleaning during day, circle back with space occupants

Attendees

Matt Nymeyer, Irene Ho, Angee Ortega McGhee, Travis Duval, Stacey Elsibai

Scribe

Matt Nymeyer

Minutes

Level Three Sanitizing Positive Test Result

Under this level of cleaning it is important to understand you cannot have successful sanitizing of a room, or space without proper cleaning first. Once this space is appropriately cleaned then a sanitizing product can be used and will be effective in killing the COVID-19 Virus if the manufacturer directions for surface contact time is followed. Always read how long the surface needs to remain wet with product before it can be wiped off. Some products work quickly 3 to 5 minutes while other products require a longer period of time to remain on the surface.

Custodial staff will deploy "Level Three" for cleaning areas in which a person suspected with Coronavirus has been present. This level of cleaning includes the use of specific disinfectant recommendations effective against coronavirus, which are also effective against other bacteria and viruses which can cause respiratory diseases. Please note, for laboratory locations, researchers will be performing disinfection of equipment and other research-specific items.

FD&O will be notified when a positive test result has been reported to the University. The notification process informs Custodial Services of where Level Three Sanitization needs to take place.

The room / space will be quarantined for a minimum of 24 hours if applicable before the space can be opened for cleaning. Shorter time frame will be applied if this is a critical use space. Open outside doors windows if possible to increase air flow.

This level of cleaning includes everything in Level one and level two cleaning above.

Custodial PPE Requirement includes, Surgical Gown, Face Covering, Face Shield and Latex or Nitrile Gloves.

Products: Appropriate products found on the CDC website known to kill the Corona Virus will be utilized for Sanitizing. Atomizer, Misters and sprayers with Quat 20 Disinfectant.

Clean and disinfect all areas used by the person who is sick, such as offices, restrooms, common areas, break rooms, shared electronics.

Vacuum the space utilizing a Hepa type vacuum with high efficiency particulate air filter.

- Do not vacuum occupied spaces. Wait until the space is clear
- Work with HVAC and temporarily shut down HVAC System during the vacuuming process.

Surfaces to be sanitized

- Vertical metal or wood partitions
- Window sills
- Known path of travel of individual
- Door frames
- Touch surfaces
- All surfaces including desks
- Presentation boards
- Cabinet surfaces
- Walls
- Hard-surface ceilings
- Desk

Reopening:

Once the space is sanitized appropriately it can be opened for use.

- Workers without close contact with the person who is sick can return to work immediately after disinfecting.
- If more than 7 days have since the person who is sick visited or used the Facility additional cleaning and disinfecting is not necessary. This includes everyday practices that businesses and communities normally use to maintain a healthy environment.

Level Four Disinfection

When decontaminating an area occupied by a known COVID-19 case, Custodial Services staff will:

- Wear PPE and use disinfectants effective against the corona virus per the manufacturer's instructions.
- Inform designated staff that a disinfection is in progress.
- Ensure that individuals without PPE are not present in the area to be treated.
- Place signs or warning indicators that a cleaning is in progress.
- Clean any soiled areas on surfaces using recommended protocols.
- Employ a disinfectant sprayer to spray all areas from high to low, using a slow, side-to-side motion until all surfaces and objects are covered with the disinfectant.
- Ensure visible wetness remains for the disinfectant's required contact time.
- Wipe where necessary to polish (e.g. mirrors) or to remove visible residue.
- Notify bystanders that they may enter the area 30 minutes after treatment is complete.
- Notify EH&S and the responsible party for the facility, that cleaning is complete.

In the event of an extreme or complicated scenario, we may seek the assistance of an outside contractor.

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Action Items

- Please feel free to bring any issues that may come up between now and the next meeting to EHS for discussion and follow up

Next Meeting Agenda Items

- December, specific date pending.