

San José State University
Department of English & Comparative Literature
ENED 365.03: Seminar in English Education, Fall 2014

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Office Hours:	M.: 3:00-5:30; T.: 3:00-5:00; W.: 3:30-5:30, F.: 3:00-5:00
Class Days/Time:	Th.: 4:30-6:45
Classroom:	SH 433
Prerequisites:	Successful completion of EDSC 184X: Phase I Student Teaching
Course Fees:	While we do not have required textbooks, each student is asked to pay \$25. 00 (cash or check made out to SJSU Research Foundation/WP) to defray the cost of handouts and stipends for presenters

Faculty Web Page and MYSJSU Messaging (Optional)

Copies of the course materials such as the syllabus may be found on my faculty web page at <http://www.sjsu.edu/faculty/mary.warner/>. You are responsible for regularly checking with the messaging system through MySJSU.

Course Description

These seven seminars present topics in English Education for middle and high school English teachers. The seminars provide a framework for the intensive experience in supervised student teaching, student teaching under contract, or intern teaching. Additionally, and perhaps most importantly, they offer support for completion of the PACT Portfolio (Performance Assessment for CA Teachers).

Traditional student teachers, for 184YZ, will work with one or two mentor teachers at the middle or high school level and with a university supervisor, assuming full responsibility for two classes involving two preparations.

Student teachers should assume their duties quickly. The exact schedule for student teachers' taking over the classes will be worked out with the mentor teacher(s). Generally, student teachers will observe for one week before assuming full responsibility for the first class, and by the end of the second week they will assume full responsibility for the second class. As soon as possible, student teachers must have complete responsibility for creating unit and daily lesson plans, handling classroom procedures, managing classroom behavior issues, assessing student work, and completing grading documents. At the earliest possible time, students should recognize their student teacher as the teacher in charge. However, student teachers need the continued the guidance of their mentor teachers and should debrief with mentor teachers regularly to discuss observations and concerns.

Student teachers must be on campus one prep period for each class taught (normally a total of four periods per day). They will generally be teaching one stand-alone ELD class or one mixed-ability class which includes ELLs as part of this assignment. Additionally, the traditional student teacher must also complete two weeks of full day schedules as part of his/her Phase II/III assignment —this can be co-teaching or some variation of a full day's schedule. To accommodate this requirement, student teachers & mentor teachers should start early in the semester to discuss when and how they will assume responsibility for these additional classes for this two week period.

Single Subject Credential Program: Student Learning Outcomes

- Candidates demonstrate a high level of professional responsibility for and involvement in their own professional development.
- Candidates explain a personal philosophy of teaching and learning that is grounded in theory and standards of professional practice.
- Candidates articulate conceptual frameworks relating to culture, power, and equity and how these influence teaching and learning.
- Candidates discuss legal issues and ethical choices that influence education.
- Candidates discuss interrelationships among family, community, student learning, and success in school.
- Candidates discuss and critique various theories and practices of language acquisition and literacy development (e.g. reading, writing, speaking, listening) across content areas.
- Candidates design standards-based instructional objectives and activities that are developmentally appropriate, sequential and integrated, and actively engage all students.

- Candidates design, critique, and utilize a variety of formal and informal standards-based assessments that inform teaching and provide feedback on student learning.
- Candidates demonstrate teaching methodologies that reflect an effective use of standards, objectives, and strategies including technology for working with a diverse student population.
- Candidates critically reflect upon the relationship between their own teaching and student learning.

Program Mission: The purpose of the Single Subject Credential Program is to prepare scholar practitioners as critical thinkers and reflective decision-makers committed to educating youth for life-long learning in a technologically advanced, culturally-diverse democracy.

Course Requirements:

1. Attend and participate in each of the seven seminar meetings. It would be helpful for you to have a flash drive for handouts and teaching materials provided throughout the course.
2. Complete the 5 PACT Teaching Event Tasks (in relation to **one class** you are teaching)

PACT web site: <http://www.sjsu.edu/education/pact/index.html>

TPEs are located at http://www.sjsu.edu/secondary/program/our_approach/index.html

The PACT is due **Wednesday, November 12 by 4:00, in Taskstream**

I. Context for Learning Task– DUE September 11

1. Write a 3-5-page (single-spaced) commentary that describes the following:
 - a. Type of school/program in which you teach, (e.g., middle/ high school, themed school or program)
 - b. Kind of class you are teaching (e.g., ninth grade English – untracked, American Literature – College Prep) and the organization of the subject in the school (e.g., departmentalized, interdisciplinary teams)
 - c. Degree of ability grouping or tracking, if any
2. Describe your specific class with respect to the features listed below. Focus on key factors that influence your planning and teaching. Be sure to describe what your students can do as well as what they are still learning to do:
 - a. Academic development: Consider prior student knowledge, key skills, developmental levels, and other special educational needs. (TPE 8)
 - b. Language development: Consider aspects of language proficiency in relation to the oral and written English required to participate in classroom learning and assessment tasks. Describe the range in vocabulary and levels of complexity of language use within your entire class. When describing the proficiency of your English learners, describe what your English learners can and cannot yet do in relation to the language demands of tasks in the learning segment. (TPEs 7, 8)

- c. Social development: Consider factors such as the students' ability and experience in expressing themselves in constructive ways, negotiating and solving problems, and getting along with others. (TPE 8)
- d. Family and community contexts: Consider key factors such as cultural context, knowledge acquired outside of school, socio-economic background, access to technology, and home/community resources.

3. Describe any district, school, or resident teacher requirements or expectation that might impact your planning or delivery of instruction, such as required curricula, pacing, use of specific instructional strategies, or standardized tests.

4. Complete the Context for Learning Form from pp. 5-6 of your PACT Handbook (sent to you electronically by Dr. Warner and available online at http://www.sjsu.edu/education/pact/forms_rubrics/index.htm or by googling PACT Teaching Event and clicking on "Teaching Event Handbooks")

II. Task 2: Planning Instruction & Assessment to be completed between September 11 and October 30; if you can have Task 2 completed by October 16, it will be to your advantage

1. Follow the directions given on pp. 7-10 of your PACT Handbook
2. Complete Lesson Plans for 3-5 hrs. of Instruction (use Template located on p. 10)
3. Complete the Planning Commentary (see PACT Handbook pp. 8-9)

III. Task 3: Instructing Students & Supporting Learning-- to be completed between September 11 and October 30. It is wise to videotape more than once to allow you to have the best representation of this Task

1. Follow the directions given on pp. 11-13 of your PACT Handbook
2. Prepare your video clips (see p. 13 for Video Label Form)--note that your "Candidate ID" is your SJSU ID
3. Complete the Instruction Commentary on p. 12 of your PACT Handbook

IV. Task 4: Assessing Student Learning— to be completed between September 11 and October 30

1. Follow the directions given on pp. 14-16 of your PACT Handbook
2. Collect and analyze student work
3. Complete the Assessment Commentary on p. 16-17 of your PACT Handbook
4. Complete "Summary of Student Learning Chart" from p. 17 of your PACT Handbook

V. Task 5: Reflecting on Teaching & Learning -- to be completed between September 11 and October 30

1. Follow the directions given on pp. 18-19 of your PACT Handbook
2. Include the daily reflections that you completed as part of Task 2
3. Complete the Reflection Commentary from pp. 18-19 of your PACT Handbook

The following requirements are to be fulfilled in your student teaching

3. Maintain a Weekly Journal in which you

- a) in an initial journal entry, complete the Weekly Goal Setting Template (emailed to you by Dr. Warner)
- b) in a second journal entry, reflect on “lessons learned” from each separate goal you wrote for the week

NB: For your PACT Teaching Event in which you complete daily reflections, this weekly journal will not be required.

4. Maintain a 3-ring binder/Portfolio of all materials you have used/created during the semester for your two classes. Your binder should include

- a) unit plans
- b) full daily lesson plans with standards, objectives, activities, and handouts
- c) student work (used for modeling and illustrating assessment strategies)
- d) quizzes
- e) tests
- f) overheads, PPTs
- g) up-to-date grade documents
- h) seating charts
- i) sample graded student work
- j) observation reports and evaluations from university supervisor

Please give your up-to-date binder to your university supervisor each time she/he visits your classroom.

The following requirements are to be fulfilled in your school setting

5. Meet with your mentor teacher(s) or on-site evaluator(s) in your assigned school as soon as your placement has been confirmed. Discuss the school program and calendar. Ask if it is possible to be included in any departmental or school faculty orientations or meetings.

6. Observe your mentor teachers’/coaches’ classes (if possible). Take notes during this time and familiarize yourself with classroom procedures and course content. Special attention should be given to classroom management skills, such as roll taking, names of students, absences and tardies, referrals, and test make-ups.

7. At the beginning of the semester, give your university supervisor your vacation/holiday and bell schedule, including any alternate or special school day dates. Include a map of the campus marked with the location(s) of your classes.

8. Dress appropriately for your work environment. You are a professional educator on your campus while you are student teaching, and you want to project that persona.

9. Observe time schedules for classes, meetings, and other conferences that are part of your workload.

Grading: Student teachers, interns, and contract teachers are graded in ENED 365 and 184Y/Z with CR (Credit) or NC (No Credit). Candidates must fulfill all course requirements and must also provide evidence of good teaching and potential for continued growth to meet the criteria for the grade of “CR.”

Your university supervisor and your mentor teacher (s) or on-site evaluator will fill out Formative Evaluations by **Friday, October 17**. You will be advised about areas of your teaching that you will need to improve in order to receive credit for the course. You should have ample opportunity to improve in those areas before the end of the semester.

Formative Evaluations from the university supervisor and mentor teacher (s) or on-site evaluator must be on file in the English Credential Office.

By **Friday, December 19**, your university supervisor and your mentor teacher or on-site evaluator(s) will again submit written evaluations of your performance, using the Summative Evaluation Form. You are required to teach your classes until the end of the semester of the school in which you are student teaching. Credit will not be assigned if you do not complete the term at the school to which you have been assigned.

Evaluations: University supervisors and mentor teachers will submit

- a. Formative Evaluations no later than **Friday, October 17**.
- b. Summative Evaluations no later than **Friday, December 19**.

Classroom Protocol

Please remember to come on time for each Seminar. This is your final semester of coursework that does need to be successfully completed so you can get your preliminary credential.

If you bring laptops and/or iPhones, they need to be for classwork only. Just as with the students in your classroom, we need you to be fully participative.

Dropping and Adding

Students are responsible for understanding the policies and procedures about add/drops, academic renewal, etc. [Information on add/drops are available at http://info.sjsu.edu/web-dbggen/narr/soc-fall/rec-298.html](http://info.sjsu.edu/web-dbggen/narr/soc-fall/rec-298.html). [Information about late drop is available at http://www.sjsu.edu/sac/advising/latedrops/policy/](http://www.sjsu.edu/sac/advising/latedrops/policy/). If you have any issues related to late adds/drops, you should first contact Dr. Resa Kelly, Interim Director of the Single Subject Credential Program. If you begin Phase II/III and drop it, or if your university supervisor and/or your school-based supervisor determine that you are not teaching at a credit worthy level, you will be required to wait a semester before taking Phase II/III again.

University Policies

Academic integrity

The University's [Academic Integrity Policy is available at http://www.sa.sjsu.edu/download/judicial_affairs/Academic_Integrity_Policy_S07-2.pdf](http://www.sa.sjsu.edu/download/judicial_affairs/Academic_Integrity_Policy_S07-2.pdf). Your own commitment to learning, as evidenced by your enrollment at San José State University and the University's integrity policy, require you to be honest in all your academic course work. Faculty members are required to report all infractions to the office of Student Conduct and Ethical Development. The website for [Student Conduct and Ethical Development is available at http://www.sa.sjsu.edu/judicial_affairs/index.html](http://www.sa.sjsu.edu/judicial_affairs/index.html).

Campus Policy in Compliance with the American Disabilities Act

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Presidential

Directive 97-03 requires that students with disabilities requesting accommodations must register with the DRC (Disability Resource Center) to establish a record of their disability.

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Course Calendar

Week	Date	Topics, Readings, Assignments, Deadlines
1	Th., Aug. 28	<p>* Class will start at 4:00 on this date* PACT information session presented by Dena Yee Sexton; Introduction to the Seminar and meet with university supervisors</p> <p>ASSIGNMENT: Context of Learning due on September 11</p>
2	Th., Sept. 11	<p>Management in the English Classroom – Susan McDonald, Santa Teresa HS, ESUHSD; meet with university supervisors</p> <p>ASSIGNMENT: Work on PACT Tasks II-V between September 11 and October 30</p>
3	Th., Sept. 25	<p>Working session on PACT and discussion of successes/challenges in your student teaching; meet with university supervisors</p> <p>ASSIGNMENT: Work on PACT Tasks II-V between September 11 and October 30</p>
4	Th., October 2	<p>Academic Language for ELLs --Rosemary Kuhn, Piedmont Hills HS, ESUHSD; meet with university supervisors; Student Teachers from other Single Subjects will join us for this seminar</p> <p>ASSIGNMENT: Work on PACT Tasks II-V between September 11 and October 30</p>
5	Th., October 16	<p>Session on BTSA, Project-Based Learning, and PACT in relationship to your initial teaching years – Kaitlin Driscoll (Santa Teresa HS) and Manuel Vasquez (Yerba Buena HS); Discussion of issues in student teaching to date; meet with university supervisors</p> <p>ASSIGNMENT: Work on PACT Tasks II-V between September 11 and October 30</p>
6	Th., October 30	<p>Read-Around Workshop of PACT portfolios</p> <p>ASSIGNMENT: PACT Teaching Event due Wednesday, November 12 by 4:00, in Taskstream</p>
7	Th., December 4	<p>Session on interview tips/the job Search process –Tom Avvakumovits, HR Director, FUHSD; Student Teachers from other Single Subjects will join us for this seminar</p>

