



Registered Student Organization Square QR Code Request

Date: _____

Club/Organization name: _____

Account Number (22000.5XXX): _____

Active Officer Name: _____

Officer Email: _____

Events Name: _____

Date of event (if applicable): _____

Set Transaction Amount in dollar (if applicable): _____

Student Organizations (S.O.) are responsible for the fees charged from Square.

(2.9% + \$0.30 per transaction).

ALL TRANSACTIONS ARE FINAL - NO REFUNDS

The total profit from Square will transfer to your S.O. bank account.

Funds will transfer to your club weekly.

Associated Students are not responsible for any transaction disputes.

Signature: _____ **Date:** _____

Please submit this form to the General Services Center office
or Email to as-general-services@sjsu.edu